



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 336-1490 • Fax (907) 472-2404

**WHITTIER CITY COUNCIL  
REGULAR MEETING  
TUESDAY, JANUARY 15, 2019  
AT 7:00 PM  
COUNCIL CHAMBERS  
3<sup>rd</sup> fl PUBLIC SAFETY BUILDING**

**AGENDA**

- 1. CALL TO ORDER**
- 2. OPENING CEREMONY**
- 3. ROLL CALL**
  - A. Council Members Present
  - B. Administration Present
- 4. APPROVAL OF MINUTES**
  - A. December 18, 2018, Regular Meeting Minutes
  - December 28, 2018, Special Meeting Minutes
- 5. APPROVAL OF REGULAR MEETING AGENDA**
- 6. MAYOR'S REPORT**
  - A. Mayor Report – Daniel Blair
  - B. Vice Mayor Report – Peter Denmark
- 7. MANAGER'S REPORT**
  - A. City Manager's Report – Jim Hunt
- 8. COMMISSION/COMMITTEE REPORTS**
  - A. Planning Commission
  - B. Port & Harbor Commission
  - C. Parks & Recreation Committee
  - D. Whittier Community School
  - E. Prince William Sound Aquaculture Corp.
  - F. Regional Citizen's Advisory Council
- 9. CITIZEN'S COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**
- 10. APPROVAL OF THE CONSENT AGENDA**
  - A. Liquor License – Sportsman's Inn 1074
  - B. Liquor License – Wildcatch Café 5176
- 11. PUBLIC HEARINGS (NON-ORDINANCE)**

## **12. PRESENTATIONS**

### **52 13. ORDINANCE**

**(Public Hearing/2<sup>nd</sup> Reading)**

A. Ord. #06-2018 – An Ordinance Of The City Council Of The City Of Whittier, Alaska Approving The FY 2019 Budget Of Revenue And Appropriations As Necessary For The Budget.

### **14. RESOLUTIONS**

72 A. Res. #34-2018 – A Resolution Of The City Council Of The City Of Whittier, Alaska, Authorizing The City Manager To Enter Into A Professional Services Agreement With Espelin & Associates, LLC For Accounting And Financial Services For The 2019 Fiscal And Calendar Year, And For Related Purposes

73 B. Res. #01-2019 – A Resolution of the City Council of the City of Whittier Alaska, A Municipal Corporation, Authorizing Administrative and City Council Check Signers

74 C. Res. #02-2019 – A Resolution Of The City Council Of The City Of Whittier, Alaska, Providing For A Referendum To Take Place On The Creation Of A Prince William Sound Borough Which Included The City Of Whittier

75 D. Res. #03-2019 – A Resolution Of The City Council Of The City Of Whittier, Alaska, Directing The City Manager To Cease Further Participation Of The Creation Of A Prince William Sound (PWS) Borough Which Included The City Of Whittier

### **15. EXECUTIVE SESSION**

A. P-12 Marketing/Disposal – Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; AS 44.62.310 (1)

### **16. UNFINISHED BUSINESS**

A. Comprehensive Plan

B. PN&D

C. Harbor Phase 3 Construction

D. Cruise Ship Dock Request for Funds to Repair/Upgrade Cruise Ship Terminal

### **17. NEW BUSINESS**

A. Music Festival Celebrating City of Whittier's 50<sup>th</sup> Anniversary

### **18. COUNCIL DISCUSSION**

### **19. CITIZEN'S DISCUSSION**

### **20. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS**

### **21. ADJOURNMENT**

#### **SHORT TERM GOALS**

~~1. City Manager Contract~~

~~2. Prepare Initial Budget~~

3. Marketing Possibilities for P-12 Building

4. "State of the City" Presentation by CM

5. Admin Policy Outline (draft)

~~6. 2017 Audit report~~



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**WHITTIER CITY COUNCIL  
REGULAR MEETING  
TUESDAY DECEMBER 18, 2018  
7:00 PM  
COUNCIL CHAMBERS  
PUBLIC SAFETY BUILDING**

## MINUTES

### 1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 7:00 p.m.

### 2. OPENING CEREMONY

Mayor Daniel Blair led the Pledge of Allegiance.

### 3. ROLL CALL

**A. Council members present and establishing a quorum:** Victor Shen, David Pinquoch (telephonic), Debra Hicks, Peter Denmark (telephonic), Dave Dickason, Monty Irvin, and Daniel Blair.

**B. Administration Present:**

Jim Hunt, City Manager

Naelene Matsumiya, City Clerk

Dyama Pratt, Director of Administration

Scott Korbe, Director of Public Works

Robert Baty, Director of Public Safety

**Others Present:** Lindsey Erk, Greg Clifford, Joe Bergene, Cathy McCord, and Sarah Espelin

### 4. APPROVAL OF MINUTES

November 20, 2018, Regular Meeting and December 4, 2018, Special Meeting Minutes, and December 6, 2018 Special Meeting Minutes.

**MOTION:** Dave Dickason made a motion to approve the minutes as is.

**SECOND:** Victor Shen

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

### 5. APPROVAL OF THE REGULAR MEETING AGENDA

**MOTION:** Dave Dickason made a motion to approve the Regular Meeting Agenda with amendments.

**SECOND:** Peter Denmark

**DISCUSSION:** Remove “Interim” from Jim’s City Manager title and move presentation to 5a.

**VOTE:** Motion to adopt the agenda with amendments passed unanimously.

## **5A. PRESENTATION**

### **Altman, Rogers & Co. Audit Presentation – Joe Bergene**

Joe Bergene of Altman, Rogers & Co. reported on the findings of the City of Whittier’s 2017 financial audit. He addressed the concerns and answered all of Council’s questions.

## **6. MAYOR’S REPORT**

### **A. Mayor Report**

Dan Blair reported on the Feasibility Study report that was hosted in Whittier by The Girdwood Governance Association (GGA) and Information Insights Inc. He briefly described the topics that were discussed and gave a summary of the meeting. Dan suggested holding a special election for the issue. Council discussed. Jim stated that more information is needed before holding a special election.

### **B. Vice Mayor Report**

Peter Denmark continued the conversation on the feasibility study report. Discussion ensued.

## **7. MANAGER’S REPORT**

### **A. City Manager’s Report- Jim Hunt**

Jim Hunt reported on:

The power outage

Consolidation of director reports excluding the financial report

### **B. Assistant City Manager’s Report**

See written report in original packet

### **C. City Attorney’s Report**

None

### **D. Director’s Reports**

#### **1. Financial report**

See written report in original packet

Sarah Espelin, CPA of Espelin & Associates, LLC, introduced herself and explained all the work she has been doing with the City. She offered her thoughts on the audit report that was presented and reassured she is helping the City through it. She stated that she is looking forward to helping the City with its finances and will continue to submit reports so as to keep the Council updated. Jim reiterated by mentioning all the hard work Sarah has put in and is moving the City in the right direction.

#### **2. Harbormaster Report – Kyle Sinclair**

See written report in original packet

#### **3. Public Safety Report – Robert Baty**

Robert Baty passed along his written report to the Council and gave a verbal report on the department as well.

**4. Public Works Report – Scott Korbe**

Scott Korbe listed the things that he and his department were getting done during the power outage. He asked that when outside during heavy snow removal, that people make themselves visible by wearing bright colored clothing so the rig operators can see them. He also invited Council to an Open House that will be hosted by CRW regarding Shotgun Cove Road.

**8. COMMISSION/COMMITTEE REPORTS**

**A. Planning Commission**

Nothing new to report

**B. Port & Harbor Commission**

Greg Clifford stated that the Commission has not met yet, but he has spoken to a few of the members and they are in favor of the safe boat that will be appearing in front of Council later in the meeting.

**C. Parks & Recreation Committee**

Nothing new to report

**D. Whittier Community School**

Lindsey Erk invited everyone to the holiday program at the school tomorrow at 5:30 pm. She invited them to the upcoming School Board and EAC meeting as well. (16-17 January 2019)

Peter Denmark asked about the School's emergency rally point. Lindsey reported it was taken care of and the rally point is on the 2<sup>nd</sup> floor of the Public Safety Building.

**E. Prince William Sound Aquaculture Corp.**

Nothing new to report

**F. Regional Citizen's Advisory Council**

Nothing new to report

**9. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

None

**10. APPROVAL OF CONSENT CALENDAR**

None

**11. PUBLIC HEARINGS (NON-ORDINANCE)**

None

**12. PRESENTATIONS**

Item was moved to 5A

**13. ORDINANCES**

None

**14. PUBLIC HEARING (2<sup>nd</sup> reading)**  
None

**15. RESOLUTIONS**

**A. Res. #33-2018 – A Resolution of the City Council of Whittier Alaska, authorizing a payment of no more than \$36,000 from the Harbor Reserve Commercial Vessel Passenger Excise Tax Fund to purchase a safe-boat for the Harbor.**

**MOTION:** Dave Dickason made a motion to adopt Res. #33-2018

**SECOND:** Peter Denmark

**DISCUSSION:** Kyle explained the use, where the boat is coming from, its condition and further plans for it. Robert Baty explained the utilization of this boat from the scope of Public Safety.

Council discussed at length about the money and agreed to approve the resolution if the title was amended so as to come out of CVP funds and not the Harbor Reserve.

**VOTE:** motion passed 6-1, Res. #33-2018 adopted

**16. EXECUTIVE SESSION**  
None

**17. UNFINISHED BUSINESS**

**A. Comprehensive Plan**

An RFP for the Comprehensive Plan was posted.

**B. PN&D**

Item was briefly discussed

**C. Harbor Phase 3 Construction**

Item was not discussed

**D. P-12 Marketing Disposal**

Council agreed to an Executive Session (to be scheduled)

**E. Cruise Ship Dock Request for Funds**

A conference call to Gordon Linblad did not go through. Item to be kept under Unfinished Business.

**18. NEW BUSINESS**

**A. Safety Operations Plan**

Robert Baty reported on the plan. He explained how it came into effect during the earthquake. He said that though things are moving on, there is still much to do.

**B. FY2019 Budget**

A special meeting was planned to introduce the budget via ordinance.

**19. COUNCIL DISCUSSION**

Council discussed the GGA/Information Insights meeting. The topic of a special election came up.

Jim urged Council to hold off on a special election as he will try to get more information.

Dan Blair suggested updating the Chambers' audio and visual technologies.

Jim announced that he was nominated for the Prince William Sound Economic Development District.

**20. CITIZEN'S DISCUSSION**

Scott Korbe announced that the New Year's fireworks will be held in the back behind the school. He reminded everyone of the Holiday Program happening at the school at 5:30 pm tomorrow.

**21. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS**

**22. ADJOURNMENT**

All were in favor of adjourning the meeting at 9:56 p.m.

**ATTEST:**

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**Naelene Matsumiya**  
**City Clerk**

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**Daniel Blair**  
**Mayor**



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**WHITTIER CITY COUNCIL  
SPECIAL MEETING  
FRIDAY DECEMBER 28, 2018  
12:00 PM  
COUNCIL CHAMBERS  
PUBLIC SAFETY BUILDING**

## **MINUTES**

### **1. CALL TO ORDER**

Mayor Daniel Blair called the meeting to order at 12:00 p.m.

### **2. OPENING CEREMONY**

Mayor Daniel Blair led the Pledge of Allegiance.

### **3. ROLL CALL**

**A. Council members present and establishing a quorum:** Victor Shen, Peter Denmark, Monty Irvin, Dave Pinquoch, and Daniel Blair.

**B. Administration Present:**

Jim Hunt, Interim City Manager  
Scott Korbe, Director of Public Works  
Naelene Matsumiya, City Clerk

**Others Present:** Charlene Arneson

### **4. APPROVAL OF THE REGULAR MEETING AGENDA**

**MOTION:** Victor Shen made a motion to approve the Special Meeting agenda.

**SECOND:** Dave Pinquoch

**DISCUSSION:** None

**VOTE:** Motion passed 4-1

### **5. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

None

### **6. RESOLUTIONS**



**A. Res. 34-2018 – A Resolution of the City Council of Whittier, Alaska, authorizing the City Manager to enter into a professional services agreement with Espelin & Associates, LLC, for accounting and financial services for the 2019 fiscal calendar year, and for related purposes.**

**MOTION:** Peter Denmark made a motion to adopt Res. 34-2018

**SECOND:** Dave Pinguoch

**DISCUSSION:** Council discussed the finance director position at length. David Pinguoch asked if the contract and the resolution can be revisited at the next regular meeting.

**VOTE:** Motion to adopt dies

**MOTION:** Peter Denmark made a motion to postpone Resolution until the next regular scheduled meeting

**SECOND:** Dave Pinguoch

**DISCUSSION:** None

**VOTE:** Motion to postpone passed unanimously

**B. Res. 35-2018 – A Resolution adopting an alternative allocation method for the FY 18 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of Fisheries Business Activity in FMA 15: Prince William Sound**

**MOTION:** David Pinguoch

**SECOND:** Peter Denmark

**DISCUSSION:** None

**VOTE:** Motion passed unanimously, Res. #35-2018 adopted

**7. ORDINANCE (Introduction)**

**A. Ord. #06-2018 – An Ordinance of the City Council of Whittier, Alaska, approving the FY 19 Budget of Revenue and Appropriations as necessary for the Budget.**

**MOTION:** Victor Shen made a motion to set the Public Hearing for Ord. #06-2018 for Tuesday, January 15, 2019.

**SECOND:** Peter Denmark

**DISCUSSION:** Council discussed the FY19 budget heavily. They pointed out a few typos. Jim Hunt and Scott Korbe were accommodating in answering any concerns they had.

Council discussed further. Peter Denmark asked for austerity in an accompanying document.

**VOTE:** Motion to set the public hearing for Ord. #06-2018 passed unanimously.

**8. NEW BUSINESS**

None

**9. COUNCIL DISCUSSION**

Council discussed their opinions on the Harbor Safe boat.

**10. CITIZEN'S DISCUSSION**

Charlene Ameson expressed her opinion on the safeboat.

**11. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS**

None

**12. ADJOURNMENT**

All were in favor of adjourning the meeting at 1:04 p.m.

**ATTEST:**

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**Naelene Matsumiya**  
**City Clerk**

\_\_\_\_\_  
**Daniel Blair**  
**Mayor**



## CITY MANAGER REPORT CITY OF WHITTIER

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To: City Council  
From: Jim Hunt, City Manager  
Date: January 15, 2018

1. **Met with lobbyist to discuss Alaska's new administration and possible state budget scenarios**
2. **Met with representative from Tote**
3. **Attended Industry Outlook Forum**
4. **Work continues on Finance and budgets**
5. **Attended Girdwood Safety meeting**
6. **Whittier Manor / Railroad discussion with attorney continuing**
7. **Warranty Issues with building being addressed**
8. **A letter requesting financial assistance to assess and repair damage from the earthquake was sent to Governor Dunleavy and our senator and representative**



## ASSISTANT CITY MANAGER REPORT CITY OF WHITTIER

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To: Jim Hunt, City Manager  
From: Annie Reeves, Assistant City Manager  
Date: January 15, 2018

1. **Quarterly SUTA** - I have been doing this report since the middle of 2018 and it is a function of payroll. This month, I worked with Dyanna to transition it over to her. She knocked it out of the ball park! As of today, Dyanna now completely handles all HR/Payroll functions for the City.
2. **Division of Community and Regional Affairs (DCRA)** - DCRA informed the City that the FY 19 Community Assistance Program (CAP) payment to the City of Whittier is \$79,692.26.
3. **Shared Fisheries Business Tax Program** - I worked with Naelene to ensure the application was completed and sent to the Department of Commerce, Community, and Economic Development before the February deadline.
4. **Lease Issues** - I have been working on various lease issues and have addressed and corrected - or am in the process of addressing and correcting. Working to ensure lease provisions are correct, that all necessary paperwork has been signed by involved parties and recorded with the State of Alaska. As lease assignments have been ratified, working to ensure the City has a lease with the new assignee.
5. **Land Use Permits** - as the City can only enter into six-month land use permits, I am ensuring that we have up-to-date land use permits with various business entities.
6. **Personnel Policies and Procedures** - continued work towards finalizing draft policies and procedures. The draft will be reviewed in January's meeting.
7. **BTI City Office Spaces** - worked with Naelene to sort through remaining documents in the old city manager office (ensuring we met with retention schedules). Next steps are to examine the office spaces, figure out what bulk items need to be removed, clean them, and begin the sale process.
8. **City IT Needs** - I continue working with ACS and department directors to replace completely outdated hardware while streamlining (and only paying for) what is absolutely required to maximize efficiency while ensuring City data is properly backed up and protected. Very happy with the level of service ACS is providing.

9. **City Website** - I have begun creating a sitemap and streamlining content as well as noting which forms need to be updated. I will continue working with Sundog Media to hopefully have a beta site by end of first quarter or beginning of second quarter.
10. **City Phone Numbers** - working with directors to audit all phone numbers currently assigned to the City. There are several that don't ring into any particular area that we can discontinue thus eliminating unnecessary charges.
11. **PCD Lot Survey** - I have finally received approval from the railroad on the PCD WSU and Campground survey. Will work towards finalizing and memorializing said survey.
12. **2019 COLA Increase** - I worked with Dyanna to determine the 2019 COLA increase for all employees.
13. **State Lobbyist (Kris Knaus)** - Jim and I met with him to get a report on legislative goings-on.

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FROM THE DESK OF DYANNA PRATT

CITY OF WHITTIER, ALASKA

*"BE SOMEBODY WHO MAKES EVERYBODY FEEL LIKE A SOMEBODY"*

To: Jim Hunt, City Manager

Date: January 11, 2019

**BUSINESS LICENSE RENEWALS:** Over 100 renewal letters were sent out to businesses whose licenses expire at the end of 2018. There has been great response and I am busy processing the new licenses as they come in.

**PERS REPORTS:** I have added the employees that were hired and not reported on our past PERS reports and removed the employees no longer working and moving forward into 2019, we are current and accurate in our reporting.

**STATE REPORT SUTA:** I have filed our 4<sup>th</sup> quarter SUTA report with the state and I have found several incorrect occupational codes and also codes for positions that have changed and not updated. I have requested a current report from PERS and the State of Alaska to clarify exactly what positions we are paying into so we can update and correct our occupational codes on our reports going forward.

**REAL PROPERTY TAX ASSESSMENTS:** Appraisal Company of Alaska has completed their assessments and I will be entering the changes into the system for the 2019 tax year. The tax assessments should go out in late March. I have posted the tax exemption information around town and on the city website informing the homeowners of exemptions that they may be unaware of but are qualified for.

**PERSONAL PROPERTY TAX ASSESSMENTS:** I have requested the current slip owners report form Cliffside Marina. And I will be sending out letters to the boat storage yards requesting a list of the owners and boats stored on their property. I have received the current list from the Whittier Harbor already and will be working on sending out the confidential personal property report requests to about 500 tax customers in the following weeks.

**OSHA REPORT:** Reports 300, 300a & 301 are due in February.

**HR:** WE have hired one additional full time police officer. We look forward to working with Mr. Preston Stotts. He is from Soldotna and has many years of experience to bring to the table. His first day was January 07, 2019.

**FINANCE:** Sarah has been hard at it, and I have been working with her to clean up Caselle accounts receivable and to get everything up to date and accurate.

**PAYROLL:** I have completed the employee W-2 wage & tax statements and will be mailing them out next week.



## **CITY OF WHITTIER HARBOR**

P.O. Box 639 Whittier, Alaska 99693  
907-472-2327, ext 6; Fax 907-472-2472  
E-Mail: [harbormaster@whittieralaska.gov](mailto:harbormaster@whittieralaska.gov)

January 11, 2019

From: Harbormaster  
To: City Manager

Subj: Monthly Harbor Report

### **Administration:**

- Billing and maintaining records for DeLong Dock, and Harbor operations and usage
- Meeting with Bellingham Marine an awaiting their report and cost estimate for Ocean and City Dock. Cost estimate will include and option to put the replacement of City Dock in Phase 3 of Harbor rebuild.
- Purchase of RBS safe boat for Harbor and Public Safety use an awaiting final paper work to receive the boat and trailer.

### **Harbor:**

- Day to day operational support of boat harbor
- Began winter snow removal

### **Meetings attended:**

- City Council meeting

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## THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 336-1490 • Fax (907) 472-2404

To: City Council

Thru: Jim Hunt, City Manager

From: Sarah D. Espelin, Contractor *SE*

Date: January 11, 2019

Subject: Finance Report & Update

Now that 2018 is over, we are working on getting our financial data in order for audit purposes. The auditors are coming in May and we have a lot of work to do before then. We are already beginning that process and will continue on through April.

Attached is a financial report that shows the Fiscal Year 2018 Budget compared with year-to-date revenues and expenditures as of December 31, 2018. Please note that this is not a final version at all, as there are many adjustments to be made to the financials as of yet.

### **Key Financial Information & Overview of FY2018 thru December**

Due to the lack of a Finance Director for the latter half of 2018, there are still many things in our financial records which need to be addressed. Below is a list of things that we are working on and areas that we will address prior to completing the FY18 financial statement audit.

- Caselle is working on bank reconciliations December, hopefully these will be completed in January.
- Caselle is recording our Harbor accounting activity as they perform the bank rec's and that will be up to date, hopefully by the end of January as well.
- The insurance expenses—Workers Comp, Liability, etc.—do not appear to have been recorded correctly thus far in FY18. I will work to identify what needs to be done and we will get those expenses accurately recorded in the correct departments.
- The PERS expenses do not appear to be recording in the correct departments—there are some departments with large PERS expenses and some departments with low, or no, PERS expenses. I will work to identify the reason for this and get it corrected.
- Expenses do not necessarily appear to be recorded in the correct code. This can result in some expenses being overstated and others being understated. I will work with the Directors to identify areas of concern and to get things into the right “bucket” prior to the FY18 financial statement audit.
- Coding of some expenses is occurring in departments or accounts with no budget; these expenses will be evaluated for better placement into a code that has budget.



- Monthly closing processes are not being consistently applied in the accounting software, resulting in some missing information.
- Grant expenditures were not properly reported to the grantors during the year. We are working on getting that up to date and will have all grant report filed appropriately by the end of January.

Taking all of that into consideration, the December report is attached and if you have questions regarding something that looks inconsistent with the budget, I can certainly make a note of it, and will add it to the list of things to look into as to “why” some things aren't consistent. We are all working to identify areas of concern and to make sure that revenues and expenses are accurately recorded in time for the FY18 audit.

I am available for the City during regular working hours Monday thru Friday, and you can feel free to contact me with any questions or concerns at [cpa@espelinllc.com](mailto:cpa@espelinllc.com) or [finance@whittieralaska.gov](mailto:finance@whittieralaska.gov) or call me at 907-240-4057.

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-310-4005 FISH TAX	57,833.38	57,833.38	60,000.00	2,386.82	96.1
01-310-4006 MOTOR VEHICLE REGISTRATION	2,903.52	2,903.52	3,500.00	596.48	83.0
01-310-4007 LIQUOR TAX	5,600.00	5,600.00	5,000.00	( 600.00)	112.0
01-310-4009 ELEC & TELE CO-OP TAX	3,480.27	3,480.27	3,600.00	119.73	96.7
01-310-4200 SALES TAX	590,083.34	590,083.34	660,000.00	( 40,083.34)	107.3
01-310-4201 PROPERTY TAX - REAL	388,097.60	388,097.60	380,000.00	11,902.40	99.9
01-310-4202 PROPERTY TAX - PERSONAL	294,790.68	294,790.68	280,000.00	( 14,790.68)	105.3
01-310-4205 BUSINESS TRANSPORTATION TAX	381,984.71	381,984.71	300,000.00	( 81,984.71)	127.3
<b>TOTAL TAXES</b>	<b>1,704,653.48</b>	<b>1,704,553.48</b>	<b>1,582,100.00</b>	<b>( 122,463.48)</b>	<b>107.7</b>
<u>LICENSES &amp; PERMITS</u>					
01-320-4260 BUSINESS LICENSES	4,050.00	4,050.00	3,500.00	( 550.00)	116.7
01-320-4251 USER FEES & PERMITS	1,591.00	1,591.00	250.00	( 1,341.00)	636.4
01-320-4312 AMBULANCE FEES	550.00	550.00	40,000.00	39,450.00	1.4
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>6,191.00</b>	<b>6,191.00</b>	<b>43,750.00</b>	<b>37,559.00</b>	<b>14.2</b>
<u>INTERGOVERNMENTAL REVENUE</u>					
01-330-4002 STATE REVENUE SHARING	.00	.00	78,453.00	78,453.00	.0
01-330-4003 STATE PAY-IN-LIEU OF TAXES	47,322.63	47,322.63	46,000.00	( 1,322.63)	102.9
01-330-4011 EMS SMALL GRANT	2,000.00	2,000.00	2,500.00	500.00	80.0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>49,322.63</b>	<b>49,322.63</b>	<b>126,953.00</b>	<b>77,630.37</b>	<b>38.9</b>
<u>LEASES</u>					
01-345-4512 LEASE INCOME - ARRC AGREEMENT	12,000.00	12,000.00	.00	( 12,000.00)	.0
01-345-4515 LEASE INCOME - CITY LAND	130,974.23	130,974.23	160,000.00	19,025.77	87.3
01-345-4520 LEASE INCOME - CONDOMINIUMS	8,878.00	8,878.00	.00	( 8,878.00)	.0
01-345-4525 LAND USE RENT	31,100.00	31,100.00	15,000.00	( 16,100.00)	207.3
<b>TOTAL LEASES</b>	<b>180,952.23</b>	<b>180,952.23</b>	<b>165,000.00</b>	<b>( 15,952.23)</b>	<b>109.7</b>
<u>FINES &amp; CITATIONS</u>					
01-350-4281 PSD FINES & CITATIONS	872.08	872.08	4,000.00	3,327.92	18.8
01-350-4282 PSD PARKING TICKETS CIVIL	350.00	360.00	.00	( 350.00)	.0
<b>TOTAL FINES &amp; CITATIONS</b>	<b>1,022.08</b>	<b>1,022.08</b>	<b>4,000.00</b>	<b>2,977.92</b>	<b>25.6</b>

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
01-380-4088 MISCELLANEOUS REVENUE	30,944.36	30,944.36	5,000.00	( 25,944.36)	818.9
01-380-4204 INTEREST & PENALTIES	1,989.37	1,989.37	3,000.00	1,030.63	65.7
01-380-4271 DONATIONS - EMS/FIRE/POL	70.00	70.00	2,500.00	2,430.00	2.6
01-380-4800 INTEREST ON BANK ACCOUNTS	16,405.10	15,405.10	15,000.00	( 405.10)	102.7
01-380-4902 INTEREST ON ESCROW ACCOUNTS	1,071.00	1,071.00	1,200.00	129.00	89.3
01-380-4814 TRANSFIELD - TUNNEL CONTRAC	76,051.71	76,051.71	60,000.00	( 16,051.71)	126.8
01-380-4815 GIRDWOOD-POLICE CONTRACT	621,605.00	621,605.00	616,000.00	( 5,605.00)	100.6
<b>TOTAL MISCELLANEOUS</b>	<b>747,116.54</b>	<b>747,116.54</b>	<b>704,700.00</b>	<b>( 42,416.54)</b>	<b>106.0</b>
<u>TRANSFERS &amp; OTHER</u>					
01-380-4990 TRANSFER FROM CVP FUND	.00	.00	158,000.00	158,000.00	.0
01-380-4992 TRANSFER FROM PARKS & REC	.00	.00	27,221.00	27,221.00	.0
01-380-4999 TRANSFER FROM MUSEUM	.00	.00	15,000.00	15,000.00	.0
<b>TOTAL TRANSFERS &amp; OTHER</b>	<b>.00</b>	<b>.00</b>	<b>200,221.00</b>	<b>200,221.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>2,689,157.96</b>	<b>2,689,157.96</b>	<b>2,928,724.00</b>	<b>137,566.04</b>	<b>95.1</b>

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>ADMIN</b>					
01-400-6000 SALARIES & WAGES	226,119.58	226,119.58	257,850.00	31,530.42	87.8
01-400-6030 FICA TAXES	7,805.50	7,805.50	3,736.00	( 3,869.50)	203.6
01-400-6040 WORKER'S COMP.	.00	.00	8,230.00	8,230.00	.0
01-400-6050 ESC TAXES	6,115.11	6,115.11	3,537.00	( 2,578.11)	172.8
01-400-6080 HEALTH & LIFE INSURANCE	42,489.89	42,489.89	43,470.00	980.11	97.8
01-400-6070 PERS RETIREMENT	127,082.81	127,082.81	58,883.00	( 70,409.81)	224.2
01-400-6205 ADVERTISING	3,588.62	3,588.62	2,500.00	( 1,088.62)	143.6
01-400-6210 B.T.I. CONDO FEES	9,683.18	9,683.18	11,319.00	1,635.82	85.8
01-400-6212 CONDO MAINTENANCE	68.09	68.09	10,000.00	9,931.91	.7
01-400-6220 BANK SERVICES CHARGES	19,618.63	19,618.63	5,000.00	( 14,618.63)	382.4
01-400-6240 COMMUNITY SUPPORT-DONATIONS	2,800.00	2,800.00	500.00	( 2,300.00)	560.0
01-400-6280 DUES & SUBSCRIPTIONS	3,128.34	3,128.34	1,800.00	( 1,328.34)	173.7
01-400-6410 INSURANCE - LIABILITY	.00	.00	3,518.00	3,518.00	.0
01-400-6440 INSURANCE - PROPERTY	.00	.00	2,832.00	2,832.00	.0
01-400-6540 LICENSES & PERMITS	.00	.00	150.00	150.00	.0
01-400-6541 PENALTIES & FEES	1,181.64	1,181.64	350.00	( 831.64)	337.6
01-400-6565 OUTSIDE CONTRACTORS	41,514.67	41,514.67	15,000.00	( 26,514.67)	278.8
01-400-6570 PHYSICAL EXAMS & BACKGROUND CK	498.00	498.00	250.00	( 248.00)	199.2
01-400-6580 POSTAGE	6,976.32	6,976.32	5,000.00	( 1,976.32)	139.5
01-400-6600 PROF. FEES - AUDIT	45,182.78	45,182.78	38,000.00	( 6,182.78)	118.8
01-400-6610 PROF. FEES - ACCOUNTING	15,675.00	15,675.00	12,000.00	( 3,675.00)	130.6
01-400-6620 PROF. FEES - APPRAISAL	5,000.00	5,000.00	15,000.00	9,000.00	40.0
01-400-6625 PROF. FEES - FINANCIAL SOFTWARE	23,857.29	23,857.29	45,000.00	21,042.71	53.2
01-400-6635 PROF. FEES - COMPUTER SUPPORT	1,691.88	1,691.88	15,000.00	13,308.12	11.3
01-400-6636 PROF. FEES - WEB SITE SUPPORT	3,620.00	3,620.00	5,000.00	1,380.00	72.4
01-400-6650 PROF. FEES - LEGAL	194,340.94	194,340.94	150,000.00	( 44,340.94)	129.6
01-400-6675 COMPREHENSIVE PLAN	.00	.00	20,000.00	20,000.00	.0
01-400-6700 PUBLICATIONS & SUBSCRIPTIONS	678.00	678.00	.00	( 678.00)	.0
01-400-6770 TRAVEL, TRAINING & DEV.	11,588.85	11,588.85	23,000.00	11,401.15	50.4
01-400-7100 REPAIRS - BUILDING	62.32	62.32	.00	( 62.32)	.0
01-400-7351 EQUIPMENT MAINT. AGREEMENTS	602.75	602.75	6,600.00	7,997.25	7.0
01-400-7450 REPAIRS-OFFICE EQUIPMENT	.00	.00	500.00	500.00	.0
01-400-8550 SUPPLIES - OFFICE	12,710.54	12,710.54	9,500.00	( 4,210.54)	149.5
01-400-8750 SUPPLIES - PRINTING	45.00	45.00	.00	( 45.00)	.0
01-400-9000 UTILITIES - INTERNET	28,875.49	28,875.49	19,000.00	( 18,875.49)	288.6
01-400-9070 UTILITIES - TELEPHONE	13,020.11	13,020.11	7,000.00	( 6,020.11)	186.0
01-400-9100 MISCELLANEOUS EXPENSES	1,842.88	1,842.88	2,000.00	157.12	92.1
01-400-9300 PROJECT DEVELOPMENT	43,456.73	43,456.73	35,000.00	( 8,456.73)	124.2
01-400-9900 INTERDEPARTMENT SUPPORT	.00	.00	( 169,574.00)	( 169,574.00)	.0
<b>TOTAL ADMIN</b>	<b>901,839.94</b>	<b>901,839.94</b>	<b>657,651.00</b>	<b>( 244,188.84)</b>	<b>137.1</b>

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>COUNCIL</b>					
01-401-8240 CITY COUNCIL-COMMUNITY SUPPORT	21,138.85	21,138.85	3,000.00	( 18,138.85)	704.6
01-401-8241 MUSEUM SUPPORT	.00	.00	15,000.00	15,000.00	.0
01-401-8280 DUES & SUBSCRIPTIONS	888.00	888.00	1,000.00	314.00	88.8
01-401-8325 FIREWORKS	12,500.00	12,600.00	12,500.00	.00	100.0
01-401-8660 PROF. FEES - LEGAL	35.00	35.00	.00	( 35.00)	.0
01-401-8710 PUBLIC RELATIONS	5,038.85	5,038.85	500.00	( 4,538.85)	1007.8
01-401-8770 TRAVEL, TRAINING & DEV.	3,521.68	3,521.68	10,000.00	6,478.32	35.2
01-401-8800 COUNCIL CHAMBER IMPROV	1,680.00	1,680.00	.00	( 1,680.00)	.0
01-401-8550 SUPPLIES - OFFICE	104.56	104.56	800.00	695.44	13.1
01-401-8750 SUPPLIES - PRINTING	300.00	300.00	.00	( 300.00)	.0
01-401-9070 UTILITIES - TELEPHONE	19.88	19.88	400.00	380.12	5.0
01-401-9300 LOBBYIST FEES	110,215.00	110,215.00	106,000.00	( 2,215.00)	102.1
<b>TOTAL COUNCIL</b>	<b>155,238.01</b>	<b>155,238.01</b>	<b>161,200.00</b>	<b>( 4,038.01)</b>	<b>102.7</b>
<b>ELECTIONS</b>					
01-420-8000 SALARIES & WAGES	751.50	751.50	.00	( 751.50)	.0
01-420-8100 VOLUNTEER SUPPORT	149.50	149.50	1,200.00	1,050.50	12.5
01-420-8205 ADVERTISING	813.44	813.44	600.00	( 13.44)	102.2
<b>TOTAL ELECTIONS</b>	<b>1,514.44</b>	<b>1,514.44</b>	<b>1,800.00</b>	<b>285.56</b>	<b>84.1</b>

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>PUBLIC SAFETY</b>					
01-510-6000 SALARIES & WAGES	748,416.17	748,416.17	804,710.00	( 143,706.17)	123.8
01-510-6030 FICA TAXES	24,884.81	24,884.81	9,940.00	( 14,944.81)	250.4
01-510-6040 WORKER'S COMP.	.00	.00	36,888.00	36,888.00	.0
01-510-6050 ESC TAXES	5,897.92	5,897.92	12,158.00	6,260.08	48.5
01-510-6060 HEALTH & LIFE INSURANCE	95,087.77	95,087.77	137,340.00	42,252.23	69.2
01-510-6070 PERS RETIREMENT	83,179.21	83,179.21	125,791.00	42,611.79	66.1
01-510-6091 UNIFORM ALLOWANCE	1,320.00	1,320.00	4,800.00	3,280.00	28.7
01-510-6100 VOLUNTEER SUPPORT	709.23	709.26	1,500.00	790.76	47.3
01-510-6205 ADVERTISING	.00	.00	250.00	250.00	.0
01-510-6210 B.T.I. CONDO FEES	1,874.71	1,874.71	2,600.00	525.29	79.0
01-510-6280 DUES & SUBSCRIPTIONS	153.98	163.98	200.00	46.02	77.0
01-510-6410 INSURANCE - LIABILITY	5,436.00	5,435.00	8,257.00	2,822.00	85.8
01-510-6420 INSURANCE - AUTO	248.37	248.37	15,000.00	14,751.83	1.7
01-510-6440 INSURANCE - PROPERTY	.00	.00	5,058.00	5,058.00	.0
01-510-6480 POLICE-INSURANCE CLAIMS-DEDUCT	.00	.00	15,000.00	15,000.00	.0
01-510-6540 LICENSES & PERMITS	2,100.00	2,100.00	200.00	( 1,900.00)	1050.0
01-510-6585 OUTSIDE CONTRACTORS	37,323.00	37,323.00	1,500.00	( 36,823.00)	2488.2
01-510-6570 PHYSICAL EXAMS	6,658.00	6,658.00	3,400.00	( 3,258.00)	195.8
01-510-6580 POSTAGE	.00	.00	400.00	400.00	.0
01-510-6700 PUBLICATIONS & SUBSCRIPTIONS	200.00	200.00	2,000.00	1,800.00	10.0
01-510-6736 EQUIPMENT PURCHASE	21,186.69	21,186.69	14,000.00	( 7,186.69)	151.2
01-510-6761 TRAINING - EMS SUPVSG MD	11,073.98	11,073.96	12,000.00	826.04	92.3
01-510-6770 TRAVEL, TRAINING & DEV.	2,114.74	2,114.74	18,000.00	13,885.26	13.2
01-510-7100 BUILDING MAINT.	3,711.87	3,711.87	1,500.00	( 2,211.87)	247.5
01-510-7150 REPAIRS - COMMUNICATION EQUIPM	929.80	929.80	3,600.00	2,670.20	26.8
01-510-7200 REPAIRS-COMPUTER SYSTEM	893.24	893.24	1,000.00	106.76	89.3
01-510-7360 REPAIRS - EQUIPMENT	2,259.84	2,259.84	5,000.00	2,740.16	45.2
01-510-7400 REPAIRS - VEHICLES	27,854.13	27,854.13	30,000.00	2,145.87	92.9
01-510-7750 GAS & OIL - VEHICLES	34,208.48	34,208.46	32,000.00	( 2,208.48)	108.9
01-510-8020 SUPPLIES - AMMUNITION	1,314.58	1,314.58	2,500.00	1,185.41	52.6
01-510-8100 SUPPLIES - COMPUTERS	840.25	840.26	1,500.00	659.75	66.0
01-510-8150 SUPPLIES - CONSUMABLE	2,016.96	2,016.95	5,000.00	2,983.05	40.3
01-510-8200 SUPPLIES - COPIER	766.83	766.83	1,200.00	433.17	63.9
01-510-8550 SUPPLIES - OFFICE	8,328.78	8,328.78	4,000.00	( 4,328.78)	208.2
01-510-8850 SUPPLIES & DRUGS BILLABLE	6,445.57	6,445.57	4,800.00	( 1,645.57)	134.3
01-510-8950 SUPPLIES - UNIFORMS	6,904.00	6,904.00	12,000.00	5,096.00	57.5
01-510-9000 UTILITIES - INTERNET	18,022.75	18,022.75	21,000.00	4,977.25	76.3
01-510-9010 UTILITIES - ELECTRICITY	7,576.53	7,576.53	3,200.00	( 4,376.53)	236.8
01-510-9040 UTILITIES - HEATING FUELS	5,657.45	5,657.45	6,400.00	742.55	88.4
01-510-9070 UTILITIES - TELEPHONE	17,390.40	17,390.40	18,000.00	609.60	96.6
01-510-9200 GRANT EXPENDITURES	.00	.00	2,000.00	2,000.00	.0
01-510-9520 CAPITAL OUTLAY - EQUIPMENT	6,814.95	6,814.95	28,833.00	22,018.05	23.6
<b>TOTAL PUBLIC SAFETY</b>	<b>1,197,874.97</b>	<b>1,197,874.97</b>	<b>1,212,031.00</b>	<b>14,156.03</b>	<b>98.6</b>

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE</u>					
01-620-7750 GAS & OIL - VEHICLES	260.61	260.61	.00 (	260.61)	.0
01-520-9000 UTILITIES - INTERNET	481.81	481.81	.00 (	481.81)	.0
01-520-9010 UTILITIES - ELECTRICITY	1,589.34	1,589.34	.00 (	1,589.34)	.0
01-620-9040 UTILITIES - HEATING FUELS	355.71	355.71	.00 (	355.71)	.0
01-520-9070 UTILITIES - TELEPHONE	20.83	20.83	.00 (	20.83)	.0
TOTAL FIRE	2,708.30	2,708.30	.00 (	2,708.30)	.0
<u>EMS</u>					
01-630-8565 OUTSIDE CONTRACTORS	1,000.00	1,000.00	.00 (	1,000.00)	.0
01-530-9010 UTILITIES - ELECTRICITY	538.34	538.34	.00 (	538.34)	.0
TOTAL EMS	1,538.34	1,538.34	.00 (	1,538.34)	.0
<u>CLINIC</u>					
01-635-6210 B.T.J. CONDO FEE	10,939.30	10,939.30	11,884.00	744.70	93.6
01-635-6211 RENTAL UNIT	485.00	485.00	1,000.00	515.00	48.5
01-635-8440 INSURANCE - PROPERTY	.00	.00	1,775.00	1,775.00	.0
01-635-9100 MISCELLANEOUS EXP	.00	.00	9,000.00	9,000.00	.0
TOTAL CLINIC	11,424.30	11,424.30	23,459.00	12,034.70	48.7

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
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GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
01-800-8000 SALARIES & WAGES	196,250.28	188,250.28	265,483.00	69,232.72	76.8
01-800-8030 FICA TAXES	3,940.26	3,940.26	3,722.00	( 218.26)	105.9
01-800-8040 WORKER'S COMP.	.00	.00	10,797.00	10,797.00	.0
01-800-8050 ESC TAXES	1,095.22	1,095.22	4,538.00	3,437.78	24.2
01-800-8060 HEALTH & LIFE INSURANCE	47,478.99	47,478.99	38,430.00	( 8,048.99)	123.6
01-800-8070 PERS RETIREMENT	40,284.69	40,284.69	45,684.00	5,399.31	88.2
01-800-8410 INSURANCE - LIABILITY	.00	.00	3,458.00	3,458.00	.0
01-800-8420 INSURANCE - AUTO	.00	.00	2,137.00	2,137.00	.0
01-800-8430 INSURANCE EQUIPMENT	.00	.00	3,218.00	3,218.00	.0
01-800-8440 INSURANCE - PROPERTY	.00	.00	3,831.00	3,831.00	.0
01-800-8480 INSURANCE CLAIMS-DEDUCTIBLES	.00	.00	5,000.00	5,000.00	.0
01-800-8540 LICENSES & FEES	360.77	360.77	250.00	( 110.77)	144.3
01-600-8585 OUTSIDE CONTRACTORS	.00	.00	10,000.00	10,000.00	.0
01-800-8570 PHYSICAL EXAMS	502.00	502.00	500.00	( 2.00)	100.4
01-800-8740 SMALL TOOLS	625.90	625.90	1,500.00	874.10	41.7
01-600-8770 TRAVEL, TRAINING & DEV.	566.75	566.75	2,000.00	1,433.25	26.3
01-800-7100 REPAIRS - BUILDINGS	1,676.06	1,676.06	5,000.00	3,323.94	33.6
01-800-7210 REPAIRS - ROADS	2,380.00	2,380.00	16,000.00	12,620.00	15.9
01-800-7350 REPAIRS - EQUIPMENT	6,308.60	6,308.60	30,000.00	23,691.40	21.0
01-800-7760 GAS & OIL - VEHICLES	9,689.85	9,689.85	30,000.00	20,310.16	32.3
01-800-8550 SUPPLIES - OFFICE	919.38	919.38	500.00	( 419.38)	183.9
01-800-8950 SUPPLIES - UNIFORMS	503.45	503.45	1,220.00	716.55	41.3
01-800-8970 SUPPLIES - SAFETY	275.00	275.00	2,000.00	1,725.00	13.8
01-800-8985 SUPPLIES & MATERIALS	8,184.76	8,184.76	15,000.00	6,815.24	54.4
01-800-9000 UTILITIES - INTERNET	8,646.45	8,646.45	5,938.00	( 2,708.45)	146.8
01-800-9010 UTILITIES - ELECTRICITY	53,798.11	53,798.11	31,500.00	( 22,298.11)	170.8
01-800-9040 UTILITIES - HEATING FUEL	32,245.05	32,245.05	35,000.00	2,754.95	92.1
01-800-9070 UTILITIES - TELEPHONE	1,533.57	1,533.57	2,500.00	866.43	81.3
01-800-9095 UTILITIES - WATER/SEWER	59.73	59.73	6,000.00	7,940.27	.8
01-800-9900 INTERDEPARTMENT SUPPORT	.00	.00	( 35,000.00)	( 35,000.00)	.0
<b>TOTAL PUBLIC WORKS</b>	<b>417,304.87</b>	<b>417,304.87</b>	<b>537,199.00</b>	<b>119,894.13</b>	<b>77.7</b>
<u>PROPERTY &amp; FACILITIES</u>					
01-700-6210 B.T.I. CONDO FEES	7,337.30	7,337.30	5,688.00	( 1,688.30)	129.4
01-700-6215 CONDO MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
01-700-7100 REPAIRS - BUILDINGS	420.00	420.00	5,000.00	4,580.00	8.4
01-700-8000 UTILITIES - INTERNET SERVICE	701.79	701.79	2,000.00	1,298.21	35.1
01-700-8010 UTILITIES - ELECTRICITY	747.54	747.54	.00	( 747.54)	.0
<b>TOTAL PROPERTY &amp; FACILITIES</b>	<b>9,206.63</b>	<b>9,206.63</b>	<b>13,688.00</b>	<b>4,482.37</b>	<b>67.4</b>



CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS AND RECREATION</u>					
01-800-8000 SALARIES AND WAGES	.00	.00	8,107.00	8,107.00	.0
01-800-8030 FICA TAXES	.00	.00	487.00	487.00	.0
01-800-8040 WORKER'S COMP	.00	.00	478.00	478.00	.0
01-800-8050 ESC TAX	.00	.00	171.00	171.00	.0
01-800-8080 HEALTH & LIFE INSURANCE	11,653.60	11,653.60	.00	( 11,653.60)	.0
01-800-7340 PROFESSIONAL SERVICES	10,909.50	10,909.50	.00	( 10,909.50)	.0
01-800-7350 REPAIRS EQUIPMENT	226.41	226.41	2,000.00	1,773.59	11.3
01-800-8950 SUPPLIES AND MATERIALS	16,694.93	16,694.93	8,000.00	( 8,694.93)	208.7
01-800-9510 CAPITAL OUTLAY - EQUIPMENT	4,421.50	4,421.50	10,000.00	5,578.50	44.2
<b>TOTAL PARKS AND RECREATION</b>	<b>43,905.94</b>	<b>43,905.94</b>	<b>27,221.00</b>	<b>( 18,684.94)</b>	<b>181.3</b>
<u>GF ADMN CAPITAL OUTLAY</u>					
01-910-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
01-910-9530 CAPITAL OUTLAY - COMP	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL GF ADMN CAPITAL OUTLAY</b>	<b>.00</b>	<b>.00</b>	<b>11,000.00</b>	<b>11,000.00</b>	<b>.0</b>
<u>TRANSFERS TO OTHER FUNDS</u>					
01-990-9991 TRANSFER TO F 14 EQUIP REP PW	25,985.63	25,985.63	85,000.00	69,014.37	27.3
01-990-9992 CAPITAL EQUIPMENT SET ASIDE	33,560.76	33,560.76	125,000.00	91,439.24	26.9
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>59,526.39</b>	<b>59,526.39</b>	<b>220,000.00</b>	<b>160,473.61</b>	<b>27.1</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>2,802,062.13</b>	<b>2,802,062.13</b>	<b>2,855,230.00</b>	<b>53,147.87</b>	<b>98.1</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 112,924.17)</b>	<b>( 112,924.17)</b>	<b>( 28,508.00)</b>	<b>84,418.17</b>	<b>(396.1)</b>

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

		CRUISE SHIP TAX				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES - REVENUE</u>						
20-310-4008	CRUISE SHIP TAX	674,320.00	674,320.00	650,000.00	( 24,320.00)	103.7
	TOTAL TAXES - REVENUE	674,320.00	674,320.00	650,000.00	( 24,320.00)	103.7
	TOTAL FUND REVENUE	674,320.00	674,320.00	650,000.00	( 24,320.00)	103.7

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

CRUISE SHIP TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PGNT
<u>DONATIONS - SUPPORT</u>					
20-400-6240 MUSEUM SUPPORT - DONATIONS	15,000.00	15,000.00	.00	( 15,000.00)	.0
TOTAL DONATIONS - SUPPORT	15,000.00	15,000.00	.00	( 15,000.00)	.0
TOTAL FUND EXPENDITURES	15,000.00	15,000.00	.00	( 15,000.00)	.0
NET REVENUE OVER EXPENDITURES	658,320.00	659,320.00	658,000.00	( 8,320.00)	101.4

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

RAILROAD STATION IMPROVEMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>GRANT EXPENDITURES</u>					
22-900-6200	GRANT EXPENDITURES 15-DC-032	143,544.70	143,544.70	.00	( 143,544.70)	.0
	TOTAL GRANT EXPENDITURES	143,544.70	143,544.70	.00	( 143,544.70)	.0
	TOTAL FUND EXPENDITURES	143,544.70	143,544.70	.00	( 143,544.70)	.0
	NET REVENUE OVER EXPENDITURES	( 143,544.70)	( 143,544.70)	.00	143,544.70	.0

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

RAC HORSETAIL PARKING LOT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GRANT EXPENDITURES</u>					
26-900-9206 GRANT EXPEND 17 DG 11100410033	29,500.00	29,500.00	.00	( 29,500.00)	.0
TOTAL GRANT EXPENDITURES	29,500.00	29,500.00	.00	( 29,500.00)	.0
TOTAL FUND EXPENDITURES	29,500.00	29,500.00	.00	( 29,500.00)	.0
NET REVENUE OVER EXPENDITURES	( 29,500.00)	( 29,500.00)	.00	29,500.00	.0

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

PUBLIC WORKS/SAFETY COMPLEX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL EXPENDITURES</u>					
20-600-8200 CAPITAL EXPENDITURES-PUBLIC WO	96,678.08	96,678.08	.00	( 96,678.08)	.0
TOTAL CAPITAL EXPENDITURES	96,678.08	96,678.08	.00	( 96,678.08)	.0
TOTAL FUND EXPENDITURES	96,678.08	96,678.08	.00	( 96,678.08)	.0
NET REVENUE OVER EXPENDITURES	( 96,678.08)	( 96,678.08)	.00	96,678.08	.0

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

SHOTGUN COVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATE GRANT REVENUE</u>					
30-320-4064 GRANT REVENUE DCCED	.00	.00	504,794.00	504,794.00	.0
30-320-4068 GRANT REV- IV 13-DC-508	24,917.90	24,917.90	.00	( 24,917.90)	.0
30-320-4070 GRANT REV PHS V 15-DC-160	.00	.00	1,940,600.00	1,940,600.00	.0
<b>TOTAL STATE GRANT REVENUE</b>	<b>24,917.90</b>	<b>24,917.90</b>	<b>2,445,394.00</b>	<b>2,420,476.10</b>	<b>1.0</b>
<u>FEDERAL GRANT REVENUE WFL</u>					
30-360-4083 GRANT REV - PH III	2,010,957.89	2,010,957.89	.00	( 2,010,957.89)	.0
<b>TOTAL FEDERAL GRANT REVENUE WFL</b>	<b>2,010,957.89</b>	<b>2,010,957.89</b>	<b>.00</b>	<b>( 2,010,957.89)</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>2,035,875.79</b>	<b>2,035,875.79</b>	<b>2,445,394.00</b>	<b>409,518.21</b>	<b>83.3</b>

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

SHOTGUN COVE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATE GRANT EXPENDITURES</u>						
30-820-8640	PROFESSIONAL FEES	.00	.00	1,951,875.00	1,951,875.00	.0
30-820-9201	GRANT EXP PHS III 12-DC-436	71,280.00	71,280.00	.00	( 71,280.00)	.0
30-820-9204	GRANT EXP PHS IV 13-DC-508	583,045.05	583,045.05	504,794.00	( 58,251.05)	111.5
30-820-9542	GRANT EXP PHS V 15-DC-180	513,557.00	513,557.00	1,940,800.00	1,427,043.00	28.5
	<b>TOTAL STATE GRANT EXPENDITURES</b>	<u>1,147,882.05</u>	<u>1,147,882.05</u>	<u>4,397,269.00</u>	<u>3,249,386.95</u>	<u>28.1</u>
<u>FEDERAL GRANT EXPENDITURES WFL</u>						
30-850-9543	CAPITAL OUTLAY - SHOTGUN COVE	1,850,140.18	1,850,140.18	( 1,951,875.00)	( 3,802,015.18)	84.5
	<b>TOTAL FEDERAL GRANT EXPENDITURES WFL</b>	<u>1,850,140.18</u>	<u>1,850,140.18</u>	<u>( 1,951,875.00)</u>	<u>( 3,802,015.18)</u>	<u>84.5</u>
	<b>TOTAL FUND EXPENDITURES</b>	<u>2,798,022.23</u>	<u>2,798,022.23</u>	<u>2,445,394.00</u>	<u>( 352,628.23)</u>	<u>114.4</u>
	<b>NET REVENUE OVER EXPENDITURES</b>	<u>( 782,148.44)</u>	<u>( 782,148.44)</u>	<u>.00</u>	<u>782,148.44</u>	<u>.0</u>



CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

WATER AND WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES FOR SERVICES</u>					
50-340-4300 WATER SERVICE CHARGES	264,397.41	264,397.41	250,000.00	( 14,397.41)	105.8
50-340-4350 WASTE WATER SERVICE CHARGES	86,020.68	86,020.68	100,000.00	13,979.32	86.0
50-340-4500 ENTERPRISE-PERMIT FEES	.00	.00	100.00	100.00	.0
<b>TOTAL CHARGES FOR SERVICES</b>	<b>350,418.09</b>	<b>350,418.09</b>	<b>350,100.00</b>	<b>( 318.09)</b>	<b>100.1</b>
<u>MISCELLANEOUS</u>					
60-260-4901 INTEREST ON BANK ACCOUNTS	.00	.00	4,000.00	4,000.00	.0
50-260-4910 MISCELLANEOUS INCOME	5,005.71	5,005.71	.00	( 5,005.71)	.0
<b>TOTAL MISCELLANEOUS</b>	<b>5,005.71</b>	<b>5,005.71</b>	<b>4,000.00</b>	<b>( 1,005.71)</b>	<b>125.1</b>
<b>TOTAL FUND REVENUE</b>	<b>355,423.80</b>	<b>355,423.80</b>	<b>354,100.00</b>	<b>( 1,323.80)</b>	<b>100.4</b>

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

WATER AND WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>WATER &amp; WASTE WATER OPERATING</b>					
50-800-8000 SALARIES & WAGES	79,500.42	79,500.42	89,811.00	20,310.58	79.7
50-800-8030 FICA TAXES	1,572.20	1,572.20	1,453.00	119.20	108.2
50-800-8040 WORKER'S COMP.	.00	.00	1,019.00	1,019.00	.0
50-800-8050 ESC TAXES	445.85	445.85	1,309.00	863.05	34.1
50-800-8080 HEALTH & LIFE INSURANCE	15,331.57	15,331.57	15,750.00	418.43	97.3
50-800-8070 PERS RETIREMENT	15,720.67	15,720.67	21,858.00	6,237.93	71.8
50-800-8280 BAD DEBT EXPENSE	324.86	324.86	.00	324.86	.0
50-800-8410 INSURANCE - LIABILITY	.00	.00	1,351.00	1,351.00	.0
50-800-8420 INSURANCE - AUTO	.00	.00	1,219.00	1,219.00	.0
50-800-8430 INSURANCE - EQUIP	.00	.00	192.00	192.00	.0
50-800-8440 INSURANCE - PROPERTY	.00	.00	3,467.00	3,467.00	.0
50-800-8480 INSURANCE - CLAIMS DEDUCTIBLE	.00	.00	5,000.00	5,000.00	.0
50-800-8540 LICENSES & PERMITS	447.00	447.00	1,400.00	953.00	31.9
50-800-8585 OUTSIDE CONTRACTORS	.00	.00	10,000.00	10,000.00	.0
50-800-8570 PHYSICAL EXAMS	.00	.00	500.00	500.00	.0
50-800-8580 POSTAGE	.00	.00	250.00	250.00	.0
50-800-8740 SMALL TOOLS	.00	.00	2,500.00	2,500.00	.0
50-800-8750 TESTING WATER/SEWER	6,427.50	6,427.50	7,012.00	584.50	91.7
50-800-8770 TRAVEL, TRAINING & DEV.	4,127.74	4,127.74	5,000.00	872.26	82.6
50-800-7190 REPAIRS - BUILDING	82.34	82.34	5,000.00	4,917.66	1.3
50-800-7350 REPAIRS - EQUIPMENT	5,559.35	5,559.35	6,000.00	2,440.65	69.5
50-800-7650 REPAIRS - SYSTEM	2,887.58	2,887.58	5,000.00	2,112.44	57.4
50-800-7750 GAS & OIL - VEHICLES	2,263.49	2,263.49	3,500.00	1,236.51	64.7
50-800-8550 SUPPLIES - OFFICE	.00	.00	500.00	500.00	.0
50-800-8650 UNIFORMS	.00	.00	380.00	380.00	.0
50-800-8970 SUPPLIES - SAFETY	.00	.00	2,500.00	2,500.00	.0
50-800-8985 SUPPLIES & MATERIALS	474.40	474.40	4,000.00	3,525.60	11.9
50-800-9000 UTILITIES - INTERNET	1,758.00	1,758.00	.00	1,758.00	.0
50-800-9010 UTILITIES - ELECTRICITY	30,813.21	30,813.21	32,250.00	1,636.79	94.9
50-800-9040 UTILITIES - HEATING FUEL	12,887.73	12,887.73	11,000.00	1,887.73	115.3
50-800-9070 UTILITIES - TELEPHONE	350.71	350.71	487.00	136.29	72.0
50-800-8900 INTERDEPARTMENT SUPPORT	.00	.00	24,709.00	24,709.00	.0
<b>TOTAL WATER &amp; WASTE WATER OPERATING</b>	<b>180,534.10</b>	<b>180,534.10</b>	<b>278,517.00</b>	<b>95,882.90</b>	<b>65.3</b>
<b>CAPITAL OUTLAY - FROM RESERVE</b>					
50-800-8580 CAPITAL OUTLAY - WELLHOUSE REP	.00	.00	50,000.00	50,000.00	.0
<b>TOTAL CAPITAL OUTLAY - FROM RESERVE</b>	<b>.00</b>	<b>.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>180,534.10</b>	<b>180,534.10</b>	<b>328,517.00</b>	<b>145,882.90</b>	<b>55.3</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>174,889.70</b>	<b>174,889.70</b>	<b>27,583.00</b>	<b>147,306.70</b>	<b>634.1</b>

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>CHARGES FOR SERVICES</b>					
51-340-4399 MOORAGE - TRANSIENT WINTER	9,540.00	9,540.00	.00	( 9,540.00)	.0
51-340-4401 MOORAGE - PREFERENTIAL	514,957.60	514,957.60	535,000.00	20,042.20	96.3
51-340-4402 MOORAGE - TRANSIENT	433,838.70	433,838.70	400,000.00	( 33,838.70)	108.4
51-340-4403 BOAT LIFT FEES	14,466.40	14,466.40	15,000.00	543.60	96.4
51-340-4404 UTILITY FEES	161,528.11	161,528.11	80,000.00	( 101,628.11)	289.2
51-340-4406 WHARFAGE FEES	166,053.48	166,053.48	10,000.00	( 156,053.48)	1660.5
51-340-4407 VESSEL TOW FEES	.00	.00	3,000.00	3,000.00	.0
51-340-4408 USED OIL COLLECTION F	1,269.40	1,269.40	1,200.00	( 69.40)	105.8
51-340-4409 WAITING LIST FEES	1,550.00	1,550.00	17,000.00	15,450.00	9.1
51-340-4410 PUMP OUT FEES	345.00	345.00	1,000.00	655.00	34.5
51-340-4411 LAUNCH FEES	13,060.00	13,060.00	115,000.00	101,940.00	11.4
51-340-4412 SHOWERS	2,403.60	2,403.60	2,750.00	346.40	87.4
51-340-4413 GRID	1,737.56	1,737.56	1,000.00	( 737.56)	173.8
51-340-4414 VESSEL MAINTENANCE	5,677.50	5,677.50	600.00	( 5,177.50)	1135.5
51-340-4415 DRY STORAGE FEES	5,151.45	5,151.45	3,000.00	( 2,151.45)	171.7
51-340-4416 PARKING - ANNUAL	250.00	250.00	50,000.00	49,750.00	.5
51-340-4426 PARKING DAILY	25,957.95	25,957.95	100,000.00	74,042.05	26.0
51-340-4445 MISC. SERVICES	828.00	828.00	1,000.00	174.00	82.6
<b>TOTAL CHARGES FOR SERVICES</b>	<b>1,358,388.95</b>	<b>1,358,388.95</b>	<b>1,315,450.00</b>	<b>( 42,948.95)</b>	<b>103.3</b>
<b>LEASES INCOME</b>					
51-345-4512 LEASE - ARRC NET OF RR SHARE	109,673.22	109,673.22	66,000.00	( 43,673.22)	166.2
51-345-4515 LEASE - GARBAGE REVENUE	.00	.00	2,400.00	2,400.00	.0
<b>TOTAL LEASES INCOME</b>	<b>109,673.22</b>	<b>109,673.22</b>	<b>68,400.00</b>	<b>( 41,273.22)</b>	<b>160.3</b>
<b>OTHER REVENUE</b>					
51-360-4417 FUEL FLOAT INCOME	38,977.23	38,977.23	20,000.00	( 18,977.23)	194.9
51-360-4430 CAMPING	2,186.00	2,186.00	11,000.00	8,804.00	20.0
51-360-4800 INTEREST & LATE FEES ON A/R	.00	.00	4,000.00	4,000.00	.0
51-360-4801 INTEREST ON BANK ACCT	.00	.00	5,000.00	5,000.00	.0
51-360-4910 MISCELLANEOUS INCOME	115,818.20	115,818.20	.00	( 115,818.20)	.0
<b>TOTAL OTHER REVENUE</b>	<b>166,991.43</b>	<b>166,991.43</b>	<b>40,000.00</b>	<b>( 118,991.43)</b>	<b>382.5</b>
<b>TOTAL FUND REVENUE</b>	<b>1,825,063.60</b>	<b>1,825,063.60</b>	<b>1,423,850.00</b>	<b>( 201,213.60)</b>	<b>114.1</b>

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>HARBOR OPERATIONS EXP</b>					
51-800-6000 SALARIES & WAGES	396,467.48	396,467.48	423,634.00	27,166.52	93.6
51-800-6030 FICA TAXES	10,867.41	10,867.41	10,568.00	( 299.41)	102.6
51-800-6040 WORKER'S COMP.	.00	.00	11,672.00	11,672.00	.0
51-800-6050 ESC TAXES	3,129.83	3,129.83	8,510.00	5,380.17	36.6
51-800-6060 HEALTH & LIFE INSURANCE	57,251.10	57,251.10	71,790.00	14,538.90	79.8
51-800-6070 PERS RETIREMENT	63,260.82	63,260.82	77,488.00	14,227.18	81.6
51-800-6205 ADVERTISING	1,428.00	1,428.00	1,500.00	72.00	95.2
51-800-6215 COLLECTION EXPENSE	2,031.31	2,031.31	5,000.00	2,968.69	40.6
51-800-6220 BANK SERVICE CHARGES	21,567.31	21,567.31	22,000.00	432.69	98.0
51-800-6280 BAD DEBT EXPENSE	.00	.00	10,000.00	10,000.00	.0
51-800-6285 BOND INTEREST EXPENSE	92,825.00	92,825.00	92,825.00	.00	100.0
51-800-6280 DUES & SUBSCRIPTIONS	150.00	150.00	500.00	350.00	30.0
51-800-6410 INSURANCE - LIABILITY	.00	.00	18,990.00	18,990.00	.0
51-800-6420 INSURANCE - AUTO	.00	.00	2,658.00	2,658.00	.0
51-800-6430 INSURANCE EQUIPMENT	.00	.00	316.00	316.00	.0
51-800-6440 INSURANCE - PROPERTY	.00	.00	22,938.00	22,938.00	.0
51-800-6480 INSURANCE CLAIMS-DEDU	.00	.00	5,000.00	5,000.00	.0
51-800-6540 ENTERPRISE-LICENSES & PERMITS	70.00	70.00	250.00	180.00	28.0
51-800-6565 OUTSIDE CONTRACTORS	53,987.51	53,987.51	25,000.00	( 28,987.51)	216.0
51-800-6570 PHYSICAL EXAMS	238.00	238.00	500.00	262.00	47.6
51-800-6580 POSTAGE	.00	.00	2,500.00	2,500.00	.0
51-800-6635 PROF. FEES - COMPUTER SUPPORT	3,398.99	3,398.99	5,000.00	1,601.01	68.0
51-800-6638 PROF FEES - WEB SITE	175.00	175.00	2,600.00	2,325.00	7.0
51-800-6650 PROF. FEES - LEGAL	.00	.00	10,000.00	10,000.00	.0
51-800-6700 PUBLICATIONS&SUBS.	30.00	30.00	350.00	320.00	8.6
51-800-6730 EQUIPMENT RENTAL	194.78	194.78	2,000.00	1,805.22	9.7
51-800-6740 SMALL TOOLS	1,537.53	1,537.53	3,000.00	1,462.47	51.3
51-800-6770 TRAVEL, TRAINING & DEV.	1,966.37	1,966.37	5,000.00	3,033.63	39.3
51-800-6780 WASTE DISPOSAL - EVOS	21,274.97	21,274.97	3,000.00	( 18,274.97)	709.2
51-800-7100 REPAIRS - BUILDINGS	2,453.32	2,453.32	2,500.00	46.68	98.1
51-800-7350 REPAIRS - EQUIPMENT	25,978.58	25,978.58	12,000.00	( 13,978.58)	216.5
51-800-7400 REPAIRS - VEHICLES	13,325.65	13,325.65	2,000.00	( 11,325.65)	666.3
51-800-7500 PARKING LOT MAINTENANCE	1,618.50	1,618.50	2,000.00	381.50	80.8
51-800-7610 REPAIRS - UTILITIES	501.00	501.00	6,000.00	5,499.00	8.4
51-800-7750 GAS & OIL - VEHICLES	11,917.05	11,917.05	6,000.00	( 5,917.05)	198.6
51-800-7820 REPAIRS - DOCKS	3,988.83	3,988.83	6,000.00	4,011.17	49.6
51-800-8150 SUPPLIES - CONSUMABLE	27,318.24	27,318.24	10,000.00	( 17,318.24)	273.2
51-800-8200 SUPPLIES - PARKING	91.20	91.20	4,000.00	3,908.80	2.3
51-800-8400 SUPPLIES - FIRE SUPPRESSION	.00	.00	2,500.00	2,500.00	.0
51-800-8550 SUPPLIES - OFFICE	1,954.26	1,954.26	7,500.00	5,545.74	26.1
51-800-8750 SUPPLIES - PRINTING	774.38	774.38	.00	( 774.38)	.0
51-800-8950 SUPPLIES - UNIFORMS	179.40	179.40	.00	( 179.40)	.0
51-800-8970 SUPPLIES - SAFETY	5,920.13	5,920.13	4,000.00	( 1,920.13)	148.0
51-800-9000 UTILITIES - INTERNET	856.33	856.33	7,000.00	6,143.67	12.2
51-800-9010 UTILITIES - ELECTRICITY	77,314.61	77,314.61	60,000.00	( 17,314.61)	128.9
51-800-9040 UTILITIES - HEATING FUEL	4,123.18	4,123.18	4,500.00	376.82	91.6
51-800-9050 UTILITIES - SOLID WASTE	80,134.64	80,134.64	100,000.00	19,865.36	80.1
51-800-9070 UTILITIES - TELEPHONE	2,411.28	2,411.28	6,000.00	3,588.72	40.2
51-800-9095 UTILITIES - WATER/WASTEWATER	28,411.31	28,411.31	25,000.00	( 3,411.31)	113.7
51-800-9213 HARBOR EMERGENCY REPAIR	76,345.63	76,345.63	.00	( 76,345.63)	.0
51-800-9510 SNOW REMOVAL	.00	.00	35,000.00	35,000.00	.0
51-800-9900 INTERDEPARTMENT SUPPORT	.00	.00	144,865.00	144,865.00	.0

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>TOTAL HARBOR OPERATIONS EXP</b>	1,097,443.89	1,097,443.89	1,293,233.00	195,789.11	84.9
<b>CAPITAL OUTLAY - FROM RESERVE</b>					
51-800-9520 CAPITAL OUTLAY - EQUIPMENT	9,370.40	9,370.40	.00	( 9,370.40)	.0
51-900-9575 BOND PRINCIPAL REDUCTION	.00	.00	60,000.00	60,000.00	.0
<b>TOTAL CAPITAL OUTLAY - FROM RESERVE</b>	9,370.40	9,370.40	60,000.00	50,629.60	15.6
<b>TOTAL FUND EXPENDITURES</b>	1,106,814.29	1,106,814.29	1,353,233.00	246,418.71	81.8
<b>NET REVENUE OVER EXPENDITURES</b>	518,249.31	518,249.31	70,617.00	( 447,632.31)	733.9

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

		PARKING				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FEES</u>						
52-340-4430	PARKING FINES & PENALTY	50.00	60.00	.00	( 50.00)	.0
TOTAL PARKING FEES		50.00	50.00	.00	( 50.00)	.0
TOTAL FUND REVENUE		50.00	50.00	.00	( 50.00)	.0

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2018

PARKING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKING FUND EXPENDITURES</u>					
52-800-9096 UTILITIES - WATER/WASTEWATER	2,299.85	2,299.85	.00	( 2,299.85)	.0
TOTAL PARKING FUND EXPENDITURES	2,299.85	2,299.85	.00	( 2,299.85)	.0
TOTAL FUND EXPENDITURES	2,299.85	2,299.85	.00	( 2,299.85)	.0
NET REVENUE OVER EXPENDITURES	( 2,249.86)	( 2,249.86)	.00	2,249.86	.0



THE STATE  
of **ALASKA**  
GOVERNOR MICHAEL J. DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7<sup>th</sup> Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

December 21, 2018

City of Whittier

Attn: Naelene Matsumiya

VIA Email: [cityclerk@whittieralaska.gov](mailto:cityclerk@whittieralaska.gov)

**Re: Notice of 2019/2020 Liquor License Renewal Application**

License Type:	Beverage Dispensary – Seasonal	License Number:	1074
Licensee:	Chou Joe & YenWen Anne Shen		
Doing Business As:	Sportsman's Inn		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Erika McConnell, Director

[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)





Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

# Master Checklist: Renewal Liquor License Application

Doing Business As:	Sportsman's Inn	License Number:	1074
License Type:	Beverage Dispensary - Seasonal		
Examiner:	JOHN	Transaction #:	979490

Document	Received	Completed	Notes
AB-17: Renewal Application	11/27/2018	12/14/18	
App and License Fees	11/27/2018	11/27/18	

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
AB-33: Restaurant Affidavit			
COI / COC / 5 Star			
FP Cards & Fees / AB-08a			
Late Fee			

Names on FP Cards:	
--------------------	--

	Yes	No
Selling alcohol in response to written order (package stores)?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mailing address and contact information different than in database (if yes, update database)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
In "Good Standing" with CBPL (skip this and next question for sole proprietor)?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Officers and stockholders match CBPL and database (if "No", determine if transfer necessary)?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

LGB 1 Response:

☐ Waive ☐ Protest ☐ Lapsed

LGB 2 Response:

☐ Waive ☐ Protest ☐ Lapsed



Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

## Form AB-17: 2019/2020 Renewal License Application

### What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing liquor license that will expire on December 31, 2018. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete. Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees that an application will be considered complete, or that a license will be renewed.

### Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

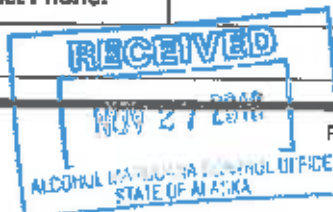
Licensee:	Chou Joe & YenWen Anne Shen	License #:	1074
License Type:	Beverage Dispensary - Seasonal	Legal Ref.:	AS 04.11.090
Doing Business As:	Sportsman's Inn		
Premises Address:	888 Front Street		
Local Governing Body:	City of Whittier		
Community Council:	None		
Mailing Address:	PO Box 750		
City:	WHITTIER	State:	AK
		ZIP:	99693

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Contact Licensee:	CHOU JOE SHEN	Contact Phone:	(907) 440-4639
Contact Email:	a.nc.hov.inn.whittier@YAHOO.COM		

Optional: If you wish for AMCO staff to communicate with individual who is not a licensee named on this form (eg: legal counsel) about this application and other matters pertaining to the license, please provide that person's contact information in the fields below.

Name of Contact:		Contact Phone:	
Contact Email:			





# Alaska Alcoholic Beverage Control Board

## Form AB-17: 2019/2020 Renewal License Application

### Section 2 – Entity or Community Ownership Information

This top subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). This number is neither your EIN/tax ID number, nor your business license number. You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>  
General partnerships and local governments should skip to the second half of this page. Licensees who directly hold a license as an individual or individuals should skip to Section 3.

Alaska CBPL Entity #:

You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

**Important Note:** The information provided in the below fields (including spelling of names, specific titles, and percentages held) must match that which is listed with CBPL. If one individual holds multiple titles mentioned in the bullets above, all titles must be listed for that individual on this application and with CBPL. Failure to list all required titles constitutes an incomplete application.

Name of Official:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Name of Official:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Name of Official:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	





# Alaska Alcoholic Beverage Control Board

## Form AB-17: 2019/2020 Renewal License Application

### Section 3 - Sole Proprietor Ownership Information

This section must be completed by any licensee who directly holds the license as an individual or multiple individuals and is applying for license renewal. If more space is needed, please attach a separate sheet that includes all of the required information. Entities should skip to Section 4. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☒ applicant ☐ affiliate (spouse)

Name:	[Handwritten Name]		Contact Phone:	[Handwritten Phone]	
Mailing Address:	[Handwritten Address]				
City:	[Handwritten City]	State:	[Handwritten State]	ZIP:	[Handwritten ZIP]
Email:	[Handwritten Email]				

This individual is an: ☒ applicant ☒ affiliate (spouse) *C/S*

Name:	[Handwritten Name]		Contact Phone:	[Handwritten Phone]	
Mailing Address:	[Handwritten Address]				
City:	[Handwritten City]	State:	[Handwritten State]	ZIP:	[Handwritten ZIP]
Email:	[Handwritten Email]				

### Section 4 - Alcohol Server Education

This section must be completed only by the holder of a beverage dispensary, club, or pub license or conditional contractor's permit. The holders of all other license types should skip to Section 5.

Read the line below, and then sign your initials in the box to the right of the statement:

*C/S*  
Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as set forth in AS 04.21.025 and 3 AAC 304.465.

[Signature Box]

### Section 5 - License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:

2017 2018

The license was regularly operated continuously throughout each year.

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

The license was regularly operated during a specific season each year.

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
-------------------------------------	-------------------------------------

The license was only operated to meet the minimum requirement of 240 total hours each calendar year.

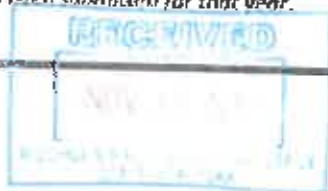
If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both of the calendar years.

If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement, unless a complete copy of the form (including fees) has already been submitted for that year.

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------





## Alaska Alcoholic Beverage Control Board

## Form AB-17: 2019/2020 Renewal License Application

## Section 6 - Violations and Convictions

Applicant violations and convictions in calendar years 2017 and 2018:

Yes No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2017 or 2018?

☐☒

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2017 or 2018?

☐☒

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

## Section 7 - Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently approved and on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board or AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Signature of Notary Public

Printed name of licensee

Notary Public in and for the State of

My commission expires:

STATE OF ALASKA

NOTARY PUBLIC

Carrie Craig

My Commission Expires with office.

Subscribed and sworn to before me this 21 day of November, 2018.

Seasonal License?

Yes

No

☒☐

If "Yes", write your six-month operating period: 4/15 - 10/15

License Fee:	\$ 1250.00	Application Fee:	\$ 300.00	TOTAL:	\$ 1550.00
Miscellaneous Fees:					
GRAND TOTAL (If different than TOTAL):					







THE STATE  
of **ALASKA**  
GOVERNOR MICHAEL J. DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7<sup>th</sup> Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

January 9, 2019

City of Whittier

Attn: Naelene Matsumiya

VIA Email: [cityclerk@whittieralaska.gov](mailto:cityclerk@whittieralaska.gov)

**Re: Notice of 2019/2020 Liquor License Renewal Application**

License Type:	Restaurant/Eating Place – Public Convenience	License Number:	5176
Licensee:	Haihan Ye		
Doing Business As:	Wild Catch Cafe		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Erika McConnell, Director

[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)



Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2019/2020 Renewal License Application

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing restaurant or eating place liquor license that will expire on December 31, 2018. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete. Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees that an application will be considered complete, or that a license will be renewed.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	Haihan Ye	License #:	5176
License Type:	Restaurant or Eating Place - Public Convenience Seasonal	Statute:	AS 04.11.400(d)
Doing Business As:	Wild Catch Cafe		
Premises Address:	12 Harbor Loop W Camp Rd. Whittier		
Local Governing Body:	City of Whittier		
Community Council:	None		

Mailing Address:	P.O. Box 633		
City:	Whittier	State:	AK
		ZIP:	99693

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Contact Licensee:	Hai Han Ye	Contact Phone:	907 301 3356
Contact Email:	wildcatchcafe@gmail.com		

Optional: If you wish for AMCO staff to communicate with individual who is not a licensee named on this form (eg: legal counsel) about this application and other matters pertaining to the license, please provide that person's contact information in the fields below.

Name of Contact:		Contact Phone:	
Contact Email:			



**Form AB-17a: 2019/2020 Restaurant Renewal License Application****Section 2 – Entity or Community Ownership Information**

This top subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). This number is neither your EIN/tax ID number, nor your business license number. You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>

General partnerships and local governments should skip to the second half of this page. Licensees who directly hold a license as an individual or individuals should skip to Section 3.

Alaska CBPL Entity #:

You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

**Important Note:** The information provided in the below fields (including spelling of names, specific titles, and percentages held) must match that which is listed with CBPL. If one individual holds multiple titles mentioned in the bullets above, all titles must be listed for that individual on this application and with CBPL. Failure to list all required titles constitutes an incomplete application.

Name of Official:				
Title(s):	Phone:	% Owned:		
Mailing Address:				
City:	State:	ZIP:		

Name of Official:				
Title(s):	Phone:	% Owned:		
Mailing Address:				
City:	State:	ZIP:		

Name of Official:				
Title(s):	Phone:	% Owned:		
Mailing Address:				
City:	State:	ZIP:		







## Alaska Alcoholic Beverage Control Board

**Form AB-17a: 2019/2020 Restaurant Renewal License Application****Section 3 – Sole Proprietor Ownership Information**

This section must be completed by any licensee who directly holds the license as an **individual or multiple individuals** and is applying for license renewal. If more space is needed, please attach a separate sheet that includes all of the required information. Entities should skip to Section 4. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☒ applicant ☐ affiliate (spouse)

Name:	HAI HAN YE		Contact Phone:	907 301 3356	
Mailing Address:	P.O. BOX 633				
City:	WHITTIER	State:	AK	ZIP:	99693
Email:	wildcatchcafe@gmail.com				

This individual is an: ☐ applicant ☒ affiliate (spouse)

Name:	ALISON GARDELL		Contact Phone:	907 830 0166	
Mailing Address:	P.O. BOX 633				
City:	WHITTIER	State:	AK	ZIP:	99693
Email:	wildcatchcafe@gmail.com				

**Section 4 – Alcohol Server Education**

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as set forth in AS 04.21.025 and 3 AAC 304.465.

HHY

**Section 5 – License Operation**

Check a single box for each calendar year that best describes how this liquor license was operated:

2017 2018

The license was regularly operated continuously throughout each year.

☐ ☐

The license was regularly operated during a specific season each year.

☒ ☒

The license was only operated to meet the minimum requirement of 240 total hours each calendar year.

If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.

☐ ☐

The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both of the calendar years.

If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement, unless a complete copy of the form (including fees) has already been submitted for that year.

☐ ☐




# Alaska Alcoholic Beverage Control Board

## Form AB-17a: 2019/2020 Restaurant Renewal License Application

### Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2017 and 2018:

Yes

No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2017 or 2018?

☐
☒

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2017 or 2018?

☐
☒

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

### Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

HHY

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently approved and on file with the Alcoholic Beverage Control (ABC) Board.

HHY

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

HHY

I am submitting as part of this application a completed copy of Form AB-33: Restaurant Receipts Affidavit, to provide evidence to the ABC Board that this establishment met the food sales requirement set forth in AS 04.11.100(a).

HHY

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board or AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Signature of Notary Public

HAHAN YE

Notary Public In and for the State of Alaska

Printed name of licensee

My commission expires: 3/1/21

Subscribed and sworn to before me this 27 day of December, 2018.

Seasonal License?

Yes

No

☒
☐

If "Yes", write your six-month operating period: 15 April - 15 October

License Fee:	\$ 300.00	Application Fee:	\$ 300.00	TOTAL:	\$ 600.00
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					\$ 600.00





Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

## Alaska Alcoholic Beverage Control Board

# Form AB-33: 2017/2018 Restaurant Receipts Affidavit

### What is this form?

A restaurant or eating place licensee must file a complete copy of this form along with its 2019/2020 license renewal application, in order to provide evidence to the Alcoholic Beverage Control Board that this licensed restaurant's receipts from the sale of food upon the licensed premises constitute no less than 50% of the gross receipts (food + alcohol sales) of the licensed premises for each calendar year in 2017 and 2018, as required by AS 04.11.100(e). This form is considered to be confidential.

This form must be completed correctly and submitted along with a complete and correct copy of Form AB-17a before a license renewal application may be considered to be complete.

## Section 1 – Establishment Information

This form is being submitted for the following license:

Licensee:	Haihan Ye	License #:	5176
License Type:	Restaurant or Eating Place - Public Convenience Seasonal		
Doing Business As:	Wild Catch Cafe		
Premises Address:	12 Harbor Loop W Camp Rd. Whittier		
Local Governing Body:	City of Whittier		

## Section 2 – Gross Receipts for 2017 and 2018

Enter the dollar amounts of the food and gross (food + alcohol) receipts on the licensed premises, and calculate the percentage of gross receipts that are from food sales on the licensed premises for each calendar year. (Food Receipts ÷ Gross Receipts x 100 = %)

2017 Food Receipts:	\$ 252,363	2017 Gross Receipts:	\$ 263,497	% From Food:	95.8 %
2018 Food Receipts:	\$ 299,102	2018 Gross Receipts:	\$ 314,112	% From Food:	95.2 %

I declare under penalty of perjury that this form, including all accompanying schedules and statements, is true, correct, and complete.

Haihan Ye  
Signature of licensee

HAIHAN YE  
Printed name of licensee

[Signature]  
Signature of Notary Public

My commission expires: 3/1/21

Subscribed and sworn to before me this 27 day of December, 2018.



**CITY OF WHITTIER, ALASKA  
ORDINANCE #06-2018**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA APPROVING THE FY 2019 BUDGET OF REVENUE AND APPROPRIATIONS AS NECESSARY FOR THE BUDGET.**

**WHEREAS**, the City of Whittier must annually adopt an operation budget outlining the expected revenues and expenditures to occur during the succeeding fiscal period; and

**NOW, THEREFORE, THE WHITTIER CITY COUNCIL ORDAINS:**

**Section 1:** This is a non-code ordinance.

**Section 2:** That the following tables listing estimated revenues and expenditures are hereby adopted and established as the budget for the period beginning on January 1, 2019 and ending on December 31, 2019.

**Section 3:** For the period beginning January 1, 2019 and ending December 31, 2019 the following amendments are hereby adopted and authorized as indicated. The City Manager may transfer up to ten percent of any line item within the same department.

**Section 4:** That the following table reflects only Operating Fund Revenues and Expenses.

**Operating Funds Revenues & Expenses**

	Revenues	Expenses	Revenues Over/(Under) Expenditures
General Fund Revenue	\$2,612,850		
Operating Transfers from Enterprise Funds	\$185,000		
<b>Total General Fund Revenues</b>	<b>\$2,797,850</b>		
Administration		\$966,400	
City Council		\$151,200	
Elections		\$1,800	
Police		\$911,750	
Fire		\$13,830	
Emergency Medical Services		\$264,510	
Clinic		\$22,000	
Public Works		\$435,750	
Property and Facilities		\$8,000	
Parks and Recreation		\$22,000	
<b>Total General Fund Expenditures</b>		<b>\$2,797,240</b>	<b>\$610</b>
<b>Water Wastewater</b>	<b>\$354,100</b>	<b>\$287,400</b>	<b>\$66,700</b>
<b>Whittier Boat Harbor</b>	<b>\$1,386,450</b>	<b>\$1,261,200</b>	<b>\$125,250</b>

**Section 5:** That the following table reflects Capital Projects and Capital Acquisitions.

**Capital Projects & Capital Acquisitions & Investments**

Railroad Station Improvements	\$254,612	\$254,612
Shotgun Cove Road Federal	\$2,000,000	\$2,000,000
Shotgun Cove Road DCCED	\$18,000	\$18,000

**Section 6: Effective Date.** This ordinance shall take effect immediately upon adoption.

**ENACTED BY THE CITY COUNCIL OF THE CITY OF WHITTIER, this 15th day of January, 2019**

Introduced By: Sarah Espelin  
Introduction Date: 28 December 2018  
Public Hearing: 15 January 2019

**ATTEST:**

\_\_\_\_\_  
Naelene Matsumiya  
City Clerk

\_\_\_\_\_  
Daniel Blair  
Mayor

Ayco:  
Nays:  
Absent:  
Abstain:

**City of Whittier**  
**2019 Budget - Original**

	2015 Actual	2016 Actual	2017 Approved	2017 Actual	2018 Approved
<b>GENERAL FUND REVENUE:</b>					
Taxes	1,793,800	1,588,635	1,982,100	1,686,070	1,627,100
Licenses & Permits	13,380	19,375	43,750	6,191	13,760
Intergovernmental	151,775	135,723	126,953	49,323	98,500
Leases	121,234	121,234	165,000	169,632	166,000
Fines and Citations	18,381	3,480	4,600	760	4,000
Miscellaneous	308,303	705,633	704,700	891,781	704,500
<b>TOTAL REVENUES</b>					2,612,850
Transfer from Enterprise Funds	158,000	158,000	168,000	168,000	185,000
<b>TOTAL REVENUES AND TRANSFERS</b>	2,502,682	2,711,480	2,784,503	2,731,647	2,797,850
<b>GENERAL FUND APPROPRIATIONS:</b>					
Administration	712,618	711,493	838,078	775,957	866,400
City Council	129,472	140,631	151,290	125,884	151,290
Elections	747	1,009	1,890	1,515	1,800
Police (formerly Public Safety)	733,611	1,046,143	1,183,197	1,030,973	811,750
Fire	48,671	-	-	-	13,830
EMS	268,107	-	-	-	264,510
Clinic	20,676	20,296	23,459	6,192	22,000
Public Works	803,721	388,957	572,231	341,295	435,760
Property & Facilities	10,836	7,294	13,889	4,772	8,000
Parks & Rec	175	11,794	10,000	39,484	22,000
<b>TOTAL EXPENDITURES</b>	2,218,132	2,301,697	2,793,632	2,327,692	2,797,240
<b>REVENUE LESS EXPENSES</b>	284,549	409,783	(9,128)	403,955	610

2019 Budget

GENERAL FUND REVENUES

01-100-XXXX

2016	2017	2018	2018	2019
Actual	Actual	Approved	YTD NOV	Approved

TAXES:

01-310-4005	Shared Fisheries Business Tax	108,950	40,503	60,000	23,144	30,000
01-310-4006	Motor Vehicle Registration	2,308	3,584	3,500	2,389	3,500
01-310-4007	Liquor Tax	5,800	3,580	5,000	5,800	5,000
01-310-4009	Electric & Telephone Co-Op Tax	3,638	3,178	3,800	-	3,600
01-310-4200	Sales Tax	582,038	442,850	550,000	590,088	550,000
01-310-4201	Property Tax-Real	384,183	389,888	380,000	368,098	380,000
01-310-4202	Property Tax-Personal	253,571	301,574	280,000	294,791	280,000
01-310-4205	Passenger Trans Business Tax	385,312	403,899	300,000	381,865	375,000
		1,733,600	1,568,835	1,582,100	1,666,070	1,827,100

LICENSES & PERMITS:

01-320-4250	Business Licenses	3,600	4,676	3,500	4,050	3,500
01-320-4251	User Fees & Permits	70	1,250	250	1,581	250
01-320-4212	Ambulance Fees	9,710	13,550	40,000	660	10,000
		13,380	18,376	43,750	8,191	13,750

INTERGOVERNMENTAL REVENUES:

01-330-4002	Revenue Sharing / Comm. Support	68,798	88,143	78,453	-	50,000
01-330-4003	Payment in Lieu of Taxes	48,181	43,818	46,000	47,323	46,000
01-330-4011	EMS Small Grant	2,863		2,500	2,000	2,500
		151,776	136,723	128,953	49,323	98,500

LEASES

01-345-4512	Lease Income-ARRC Agreement	15,274		-	12,000	-
01-345-4515	Lease Income	104,760	162,706	150,000	131,532	150,000
01-345-4526	Land Use Rent	1,200	15,380	15,000	16,000	15,000
		121,234	178,086	165,000	159,532	165,000

FINES & CITATIONS:

01-350-4261	PSD Fines & Citations	18,391	3,480	4,000	760	4,000
		18,391	3,480	4,000	760	4,000

MISCELLANEOUS:

01-360-4088	Miscellaneous Revenue	35,001	1,686	5,000	30,945	5,000
01-360-4204	Interest & Penalties	3,289	5,888	3,000	1,969	3,000
01-360-4271	Donations-EMS	3,200	14,643	2,600	70	2,500
01-360-4900	Interest on Bank Accts	5,038	6,406	16,000	11,723	16,000
01-360-4902	Interest on Investments	462	1,073	1,200	917	1,000
01-360-4914	Transfield-Tunnel Contract	72,634	57,412	60,000	76,062	60,000
01-360-4915	Girdwood-Police Contract	156,638	618,000	618,000	570,105	618,000
		306,303	765,033	704,700	891,781	704,500

TOTAL FUND REVENUE:

2,344,682	2,610,332	2,626,503	2,573,647	2,812,850
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TRANSFERS IN/(OUT)

Operating Transfers In from Harbor  
Operating Transfers In From WWS  
Operating Transfer out to Museum

158,000	158,000	168,000	-	160,000
		27,221	-	50,000
		15,000	-	(15,000)

TOTAL TRANSFERS IN

158,000	158,000	200,221	-	185,000
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TOTAL REVENUES AND TRANSFERS

2,502,682	2,768,332	2,826,724	2,573,647	2,797,850
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2019 Budget						
ADMINISTRATION						
GENERAL FUND		2016	2017	2018	2018	2019
01-400-XXXX		Actual	Actual	Approved	YTD NOV	Approved
ADMIN EXPENSES						
01-400-8000	Salaries & Wages	245,144	245,144	257,650	195,933	245,000
01-400-8030	FICA/Medicare	4,230	4,230	3,736	6,289	6,000
01-400-8040	Worker's Comp.	2,270	2,270	8,230	-	2,500
01-400-8050	ESC	8,524	8,524	3,537	5,968	5,000
01-400-8060	Health, Life, Dis.	39,428	39,429	43,470	36,534	40,000
01-400-8070	PERS Retirement	61,981	61,981	56,683	100,876	55,000
01-400-8205	Advertising	2,032	2,032	2,500	3,590	2,500
01-400-8210	Condo Fees	9,812	9,812	11,319	8,356	15,000
01-400-8212	Condo Maintenance	3,587	3,587	10,000	68	5,000
01-400-8220	Bank Services Charges	4,118	4,118	5,000	7,844	5,000
01-400-8240	Community Support	-	-	500	500	500
01-400-8280	Dues & Subscriptions	1,764	1,754	1,800	1,826	1,800
01-400-8410	Insurance - Liability	23,737	23,737	3,518	-	3,000
01-400-8440	Insurance - Property	7,182	7,182	2,932	-	3,000
01-400-8541	Penalties & Fees	49	49	350	1,056	350
01-400-8565	Outside Contractors	13,227	13,227	15,000	23,415	20,000
01-400-8570	Physical Exams	126	126	250	488	250
01-400-8580	Postage	2,151	2,151	5,000	6,170	5,000
01-400-8600	Prof. Fees - Audit	32,279	32,279	39,000	44,553	40,000
01-400-8610	Prof. Fees - Accounting	10,800	10,800	12,000	14,775	15,000
01-400-8620	Prof. Fees - Appraisal	7,500	7,500	15,000	6,000	10,000
01-400-8625	Prof. Fees - Financial Software	46,050	46,050	45,000	23,957	30,000
01-400-8635	Prof. Fees - Computer Support	3,114	3,114	15,000	1,691	15,000
01-400-8636	Prof. Fees - Website Support	4,965	4,965	5,000	3,520	20,000
01-400-8645	Prof. Fees - Grant Assistance	-	-	-	-	-
01-400-8650	Prof. Fees - Legal	103,406	103,406	150,000	177,797	150,000
01-400-8670	Reimbursement	-	-	-	-	-
01-400-8875	Comprehensive Plan	250	250	20,000	-	30,000
01-400-8700	Publications & Subscriptions	-	-	-	300	-
01-400-8770	Travel, Training & Dev.	11,253	11,253	23,000	11,522	15,000
01-400-7100	Repairs - Building	-	-	-	62	-
01-400-7351	Equipment Maint. Agreements	3,548	3,548	8,600	603	3,500
01-400-7450	Repairs - Office Equipment	48	48	500	-	500
01-400-8550	Supplies - Office	5,713	5,713	8,500	9,655	7,500
01-400-9000	Utilities - Internet Service	7,102	7,102	10,000	25,385	20,000
01-400-9070	Utilities - Telephone	4,865	4,865	7,000	11,184	7,000
01-400-9100	Miscellaneous Expenses	783	783	2,000	1,272	2,000
01-400-9300	Project Development	40,445	40,445	35,000	43,457	40,000
01-400-9520	Capital Outlay - Equipment	-	-	10,000	-	10,000
01-400-9530	Capital Outlay - Computer Equipment	1,025	-	1,000	-	1,000
01-400-9540	Capital Outlay - Land & Improv	-	-	-	-	-
	Total Admin Expenses	712,518	711,493	838,076	775,957	968,400



2019 Budget						
CITY COUNCIL						
<b>GENERAL FUND</b>		<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2019</b>
01-401-XXXX		<b>Actual</b>	<b>Actual</b>	<b>Approved</b>	<b>YTD NOV</b>	<b>Approved</b>
<b>CITY COUNCIL EXPENSES</b>						
01-401-6240	Community Support	720	4,815	3,000	2,068	3,000
01-401-6241	Museum Support			15,000	-	15,000
01-401-6280	Dues & Subscriptions	50	641	1,000	686	1,000
01-401-6325	Fireworks	12,500	12,500	12,500	12,600	12,500
01-401-6710	Public Relations	216	341	500	-	600
01-401-6770	Travel, Training & Dev.	8,401	3,538	10,000	3,522	10,000
01-401-6800	Council Chamber Imp.	6,200	15,114		-	-
01-401-8550	Supplies - Office	114	1,050	800	338	800
01-401-9070	Utilities - Telephone	22	81	400	20	400
01-401-9500	Lobbyist Fees	101,250	102,750	108,000	106,750	108,000
<b>TOTAL CITY COUNCIL EXPENSES</b>		<b>129,472</b>	<b>140,831</b>	<b>181,200</b>	<b>126,884</b>	<b>151,200</b>

2019 Budget ELECTIONS						
<b>GENERAL FUND</b>		<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2019</b>
01-420-XXXX		Actual	Actual	Approved	YTD NOV	Approved
<b>ELECTIONS EXPENSES</b>						
01-420-6100	Volunteer Support	522	784	1,200	902	1,200
01-420-6205	Advertising	225	225	600	613	600
<b>TOTAL ELECTIONS EXPENSES</b>		<b>747</b>	<b>1,009</b>	<b>1,800</b>	<b>1,515</b>	<b>1,800</b>

**2019 Budget**  
**POLICE-formerly PUBLIC SAFETY**

<b>GENERAL FUND</b>		<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2019</b>
<b>01-510-XXXX</b>		<b>Actual</b>	<b>Actual</b>	<b>Approved</b>	<b>YTD NOV</b>	<b>Approved</b>
<b>PUBLIC SAFETY EXPENSES</b>						
01-510-6000	Salaries & Wages	394,201	542,132	604,710	642,465	450,000
01-510-6030	FICA/Medicare	10,890	15,623	9,940	20,262	12,000
01-510-6040	Worker's Comp.	27,145	11,680	36,696	-	25,000
01-510-6050	ESC	12,829	7,008	12,158	5,064	7,500
01-510-6060	Health, Life, Dis.	37,514	102,181	137,340	87,708	75,000
01-510-6070	PERS Retirement	81,361	81,850	125,791	75,903	75,000
01-510-6091	Uniform Allowance	1,899	3,185	4,600	1,160	6,000
01-510-8100	Volunteer Support	1,125	125	1,500	709	1,500
01-510-8205	Advertising	-	-	250	-	250
01-510-8210	Condo Fees	2,138	8,033	2,500	1,491	2,500
01-510-8280	Dues & Subscriptions	100	-	200	154	500
01-510-6410	Insurance - Liability	3,595	9,248	8,257	5,435	7,500
01-510-6420	Insurance - Auto	7,197	8,749	15,000	248	15,000
01-510-6440	Insurance - Property	1,557	4,039	5,056	-	5,000
01-510-6490	Insurance - Claims Deductible	2,500	-	15,000	-	15,000
01-510-6540	Licenses & Permits	20	261	200	2,100	200
01-510-8585	Outside Contractors	1,833	4,487	1,500	37,323	2,800
01-510-8570	Physical Exams	597	2,898	3,400	6,391	5,000
01-510-6580	Postage	69	34	400	-	400
01-510-6700	Publications	952	63	2,000	200	2,000
01-510-6735	Equipment Purchase	14,857	21,871	14,000	16,305	14,000
01-510-6761	Training - EMS SUPVSG MD	11,000	10,431	12,000	10,074	10,000
01-510-6770	Travel, Training & Dev.	9,995	18,255	16,000	2,115	16,000
01-510-7100	Building Maintenance	419	4,878	1,500	3,711	1,500
01-510-7150	Repairs - Communication Equipment	6,084	3,038	3,600	617	-
01-510-7200	Repairs - Computer System	1,363	746	1,000	893	1,000
01-510-7350	Repairs - Equipment	4,447	8,883	5,000	2,260	5,000
01-510-7400	Repairs - Vehicles	21,796	37,862	30,000	23,361	30,000
01-510-7750	Gas & Oil - Vehicles	18,067	31,370	32,000	23,588	32,000
01-510-8020	Supplies - Ammunition	365	2,868	2,500	848	5,000
01-510-8100	Supplies - Computers	783	2,135	1,500	840	1,500
01-510-8150	Supplies - Consumable	4,700	6,189	5,000	2,017	5,000
01-510-8200	Supplies - Copier	886	128	1,200	670	1,200
01-510-8550	Supplies - Office	3,457	1,884	4,000	7,162	4,000
01-510-8650	Supplies & Drugs Billable	5,055	6,326	4,800	4,220	4,800
01-510-8950	Supplies - Uniforms	6,429	27,606	12,000	6,369	22,000
01-510-9000	Utilities - Internet Service	15,306	33,639	21,000	14,885	21,000
01-510-9010	Utilities - Electricity	3,095	3,108	3,200	4,732	3,200
01-510-9040	Utilities - Heating Fuels	5,317	5,933	6,400	4,114	6,400
01-510-9070	Utilities - Telephone	12,272	8,881	18,000	15,169	18,000
01-510-9200	Grant Expenditures	597	5,334	2,000	-	2,000
01-510-9520	Capital Outlay - Equipment	5,804	132,487	123,833	6,815	95,000
	<b>Total Police Expenditures</b>	<b>733,811</b>	<b>1,040,143</b>	<b>1,183,197</b>	<b>1,030,573</b>	<b>911,750</b>

2019 Budget						
FIRE DEPARTMENT						
GENERAL FUND	2014 Actual	2015 Actual	2016 Moved to PS	2018 Approved		
01-520-XXXX						
FIRE EXPENSES						
01-520-6000 Salaries & Wages	20,511	20,775	20,776		0	
01-520-6030 FICA/Medicare Taxes	234	386	386		0	
01-520-6040 Worker's Comp.	3,925	3,084	3,084		0	
01-520-6050 ESC Taxes	336	154	154		0	
01-520-6060 Health & Life Insurance	2,611	2,805	2,805		0	
01-520-6070 PERS Retirement	9,600	4,130	4,130		0	
01-520-6091 Uniform Allowance	30	120	120		100	
01-520-6100 Volunteer Support	703	146	146		150	
01-520-6205 Advertising		39	39		0	
01-520-6280 Dues & Subscriptions	0	0	0		0	
01-520-6420 Insurance - auto	1,780	1,780	1,780		2,000	
01-520-6540 Licenses & Permits	0	30	30		30	
01-520-6565 Outside Contractors	250	0	0		0	
01-520-6700 Publications & Subscriptions (training)	0	0	0		0	
01-520-6735 Equipment Purchase	1,977	3,676	3,676		3,600	
01-520-6770 Travel, Training & Dev.	1,801	199	199		200	
01-520-7100 Repairs - Building	597	148	148		200	
01-520-7350 Repairs - Equipment	711	2,996	2,996		3,000	
01-520-7400 Repairs - Vehicles	820	1,336	1,336		1,500	
01-520-7750 Gas & Oil Vehicles	743	2,290	2,290		2,000	
01-520-8550 Supplies - Office	0	178	178		150	
01-520-8950 Supplies - Uniforms	4,886	1,141	1,141		1,000	
01-520-9010 Utilities - Electricity	1,716	305	305		0	
01-520-9040 Utilities - Heating Fuels	2,297	2,560	2,560		0	
01-520-9070 Utilities - Telephone	491	293	293		0	
Total Fire Expenses	56,020	48,571	48,571		13,830	

2019 Budget					
EMS					
GENERAL FUND	2014	2015	2016	2019	
01-530-XXXX	Actual	Actual	Moved to PS	Budget	
EMS EXPENSES					
01-530-6000 Salaries & Wages	151,040	138,728	138,728	150,000	
01-530-6030 FICA/Medicare Taxes	4,485	3,824	3,824	4,000	
01-530-6040 Worker's Comp.	16,837	22,267	22,267	20,000	
01-530-6050 ESC Taxes	3,090	1,325	1,325	1,500	
01-530-6060 Health & Life Insurance	12,747	13,597	13,597	14,000	
01-530-6070 PERS Retirement	49,986	22,827	22,827	23,000	
01-530-6091 Uniform Allowance	30	120	120	120	
01-530-6100 Volunteer Support	806	60	60	100	
01-530-6410 Insurance - Liability	5,435	5,435	5,435	5,000	
01-530-6420 Insurance - Auto	4,077	4,078	4,078	4,000	
01-530-6540 Licenses & Permits	10	20	20	20	
01-530-6580 Postage	21	20	20	20	
01-530-6735 Equipment Purchase	594	682	682	1,000	
01-530-6761 Training - EMS SUPVSG MD	12,000	13,704	13,704	10,000	
01-530-6770 Travel, Training & Dev.	3,372	2,084	2,084	2,000	
01-530-7150 Repairs - Communication Equipment	154	442	442	500	
01-530-7350 Repairs - Equipment	-	348	348	250	
01-530-7400 Repairs - Vehicles	1,348	19,345	19,345	20,000	
01-530-7750 Gas & Oil - Vehicles	3,507	2,198	2,198	2,000	
01-530-8150 Supplies - Consumable	5,577	3,573	3,573	3,500	
01-530-8550 Supplies - Office	114	598	598	500	
01-530-8650 Supplies & Drugs Billable	5,301	2,830	2,830	3,000	
Total EMS Expenses	280,529	258,107	258,107	264,510	

2019 Budget						
CLINIC						
GENERAL FUND		2016	2017	2018	2018	2019
01-535-XXXX		Actual	Actual	Approved	YTD NOV	Approved
CLINIC EXPENSES						
01-535-6210	Condo Fees	11,039	10,909	11,684	8,182	11,000
01-535-6211	Condo Maintenance	536		1,000	-	1,000
01-535-6440	Insurance - Property	-	368	1,775	-	1,000
01-535-0100	Miscellaneous Expenses	9,000	9,000	9,000	-	9,000
TOTAL CLINIC EXPENSES		20,575	20,296	23,459	8,182	22,000

2018 Budget PUBLIC WORKS						
GENERAL FUND		2018 Actual	2017 Actual	2018 Approved	2018 YTD NOV	2019 Approved
01-600-XXXX						
PUBLIC WORKS EXPENSES						
01-600-6000	Salaries & Wages	110,512	177,423	255,483	184,682	185,000
01-600-6030	FICA/Medicare	2,188	2,788	3,722	3,337	3,500
01-600-6040	Worker's Comp.	8,376	5,857	10,797	-	8,500
01-600-6050	ESC	3,781	1,777	4,523	992	3,300
01-600-6060	Health, Life, Dis.	14,965	38,770	38,430	42,143	40,000
01-600-6070	PERS Retirement	30,947	38,066	45,684	34,812	35,000
01-600-6410	Insurance - Liability	-	1,659	2,489		3,000
01-600-6420	Insurance - Auto	2,646	1,018	2,137		2,000
01-600-6430	Insurance - Equipment	-	1,357	3,216		3,000
01-600-6440	Insurance - Property	17,265	3,969	3,831		3,000
01-600-6480	Insurance - Claims deductible	-		5,000		5,000
01-600-6540	Licenses & Fees	244		260	361	250
01-600-6565	Outside Contractors	927	2,404	10,000		10,000
01-600-6570	Physical Exams	208	832	500	383	500
01-600-6740	Shop equipment & tools	1,228	194	1,600	626	1,500
01-600-6770	Travel, Training & Dev.	747	532	2,000	567	2,000
01-600-7100	Repairs - Buildings	2,658	1,011	6,000	1,050	5,000
01-600-7210	Repairs - Roads	841	1,020	16,000	2,380	15,000
01-600-7350	Repairs - Equipment	11,948	15,835	30,000	7,113	15,000
01-600-7410	Repairs - Emergency	21,386	1,037			
01-600-7750	Gas & Oil - Vehicles	8,212	12,012	30,000	4,740	12,000
01-600-8550	Supplies - Office	569		600	714	500
01-600-8950	Uniforms	10		1,220		1,000
01-600-8970	Supplies - Safety	791		2,000	275	2,000
01-600-8995	Supplies & Materials	7,720	6,880	15,000	7,849	15,000
01-600-9000	Utilities - Internet Service	2,918	4,918	5,938	5,814	6,000
01-600-9010	Utilities - Electricity	27,765	29,030	31,500	41,503	30,000
01-600-9040	Utilities - Heating Fuel	21,406	22,407	35,000	20,662	25,000
01-600-9050	Utilities - Sanitation	-				
01-600-9070	Utilities - Telephone	2,345	1,038	2,500	1,252	2,500
01-600-9095	Utilities - Water/Sewer/Garbage	113	119	8,000	60	1,000
01-600-9520	Capital Outlay - Equipment			30,000		30,000
	Total Public Works Expenditures	303,721	368,957	572,231	341,285	435,750

2019 Budget						
PROPERTY & FACILITIES						
<b>GENERAL FUND</b>		<b>2018</b>	<b>2017</b>	<b>2018</b>	<b>2018</b>	<b>2019</b>
01-700-XXXX		Actual	Actual	Approved	YTD NOV	Approved
<b>PROP. &amp; FACILITIES EXPENSES</b>						
01-700-5210	Condo Fees	7,085	6,082	5,669	4,552	5,000
01-700-8215	Condo Maintenance	1,666		1,000		1,000
01-700-7100	Repairs - Buildings	65		5,000		1,000
01-700-9000	Utilities - Internet Service	1,799	1,172	2,000	220	1,000
<b>TOTAL PROPERTIES &amp; FACILITIES</b>		<b>10,635</b>	<b>7,234</b>	<b>13,669</b>	<b>4,772</b>	<b>8,000</b>



**2019 Budget  
PARKS & REC**

<b>GENERAL FUND</b>		<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>01-800-XXXX</b>		<b>Actual</b>	<b>Actual</b>	<b>Approved</b>	<b>YTD NOV</b>	<b>Approved</b>
<b>PARKS &amp; REC EXPENSES</b>						
<b>01-800-8000</b>	<b>Salaries &amp; Wages</b>					-
<b>01-800-8030</b>	<b>FICA/Medicare Taxes</b>					-
<b>01-800-8040</b>	<b>Worker's Comp.</b>					-
<b>01-800-8050</b>	<b>ESC Taxes</b>					-
<b>01-800-8080</b>	<b>Health &amp; Life Insurance</b>				11,654	
<b>01-800-8070</b>	<b>PERS Retirement</b>					
<b>01-800-7340</b>	<b>Professional Services</b>		7,701		10,910	12,000
<b>01-800-7360</b>	<b>Repairs - Equipment</b>			2,000	226	2,000
<b>01-800-8950</b>	<b>Supplies and Materials</b>	175	4,033	8,000	16,694	8,000
<b>01-800-9520</b>	<b>Capital Outlay - Equipment</b>					
	<b>Total Parks and Rec Expenditures</b>	<b>175</b>	<b>11,734</b>	<b>10,000</b>	<b>39,484</b>	<b>22,000</b>

**2019 Budget**  
**ENTERPRISE FUND SUMMARY**

		2016	2017	2018	2018	2019
		Actual	Actual	Approved	YTD NOV	Proposed
<b>WATER - WASTEWATER</b>						
50-340-XXXX	REVENUE	247,094	338,671	354,100	355,724	354,100
50-800-XXXX	EXPENDITURES	342,109	210,029	285,774	143,221	287,400
	PROFIT (LOSS)	(95,015)	129,642	68,326	212,503	66,700
<b>SMALL BOAT HARBOR</b>						
51-340-XXXX	REVENUE	1,347,374	1,630,444	1,347,438	1,574,249	1,386,450
51-800-XXXX	EXPENDITURES	1,271,120	1,427,416	1,380,413	945,371	1,261,200
	PROFIT (LOSS)	76,254	203,027	(32,975)	628,878	125,250

WATER - WASTEWATER FUND		2016	2017	2018	2018	2019
50-800-XXXX		Actual	Actual	Approved	YTD NOV	Approved
REVENUE						
50-340-4300	Water Service Charges	155,579	228,386	250,000	264,887	250,000
50-340-4350	Sewer Service Charges	73,010	94,642	100,000	86,021	100,000
50-340-4500	Permit Fees	0		100	0	100
50-360-4901	Interest on Bank Accounts	12,151		4,000	0	4,000
50-360-4910	Miscellaneous Income	6,353	16,643		5,006	
	Total Water & Wastewater Revenue	247,094	339,671	354,100	355,724	354,100
WATER & WASTEWATER EXPENSES						
50-800-6000	Salaries & Wages	161,882	81,910	99,811	68,651	75,000
50-800-6030	FICA/Medicare	2,403	1,278	1,453	1,326	1,450
50-800-6040	Worker's Comp.	8,886	1,952	1,019		1,000
50-800-6050	ESC	2,759	896	1,309	409	1,000
50-800-6060	Health, Life, Dis.	31,812	16,424	16,750	13,587	15,000
50-800-6070	PERS Retirement	36,462	17,475	21,958	13,916	20,000
50-800-6270	Depreciation					
50-800-6410	Insurance - Liability	1,005	638	1,363		1,500
50-800-6420	Insurance - Auto	1,385	601	1,219		1,000
50-800-6430	Insurance - Equipment	0	90	192		200
50-800-6440	Insurance - Property	0	3,937	3,467		3,500
50-800-6490	Insurance - Claims Deductible	0		5,000		0
50-800-6540	Licenses & Permits	220	1,030	1,400		1,000
50-800-6565	Outside Contractors	0		10,000	297	1,000
50-800-6570	Physical Exams	0		500		0
50-800-6580	Postage	362	200	250		250
50-800-6740	Small Tools	120		2,500		1,000
50-800-6750	Testing Water/Sewer	7,035	5,947	7,000	8,428	7,000
50-800-6770	Travel, Training & Dev.	405		5,000	4,128	5,000
50-800-7100	Repairs - Building	17		5,000	62	5,000
50-800-7350	Repairs - Equipment	2,539	1,805	8,000	5,029	5,000
50-800-7650	Repairs - System	1,002	156	5,000	2,888	5,000
50-800-7750	Gas & Oil - Vehicles	1,683	1,963	3,500	2,071	3,000
50-800-8550	Supplies - Office	167	171	500		500
50-800-8950	Uniforms	0		380		0
50-800-8970	Supplies - Safety	0		2,500		0
50-800-8995	Supplies & Materials	2,288	108	4,000	420	2,000
50-800-9000	Utilities - Internet	0		0	1,276	1,500
50-800-9010	Utilities - Electricity	25,223	35,079	32,250	13,449	20,000
50-800-9040	Utilities - Heating Fuel	9,122	9,950	11,000	8,814	10,000
50-800-9070	Utilities - Telephone	12	709	487	490	500
50-800-9580	Capital Outlay - W/WW					50,000
50-800-9900	Transfer out to General Fund	45,510	27,910	33,967		50,000
	Total Water Waste Water Expenses	342,109	210,029	285,774	143,221	287,400
WATER - WASTEWATER FUND REVENUE LESS EXPENSES		(95,015)	129,642	68,326	212,503	66,700

2019 Budget						
HARBOR						
HARBOR FUND		2016	2017	2018	2018	2019
51-800-XXXX		Actual	Actual	Approved	YTD NOV	Approved
<b>CHARGES FOR SERVICES</b>						
51-340-4401	Moorage - Preferential	570,521	544,245	535,000	515,898	535,000
51-340-4402	Moorage - Transient	375,456	484,149	400,000	416,366	400,000
51-340-4403	Boat Lift Fees	11,314	17,094	15,000	12,714	15,000
51-340-4404	Utility Fees	38,666	82,468	80,000	158,212	80,000
51-340-4406	Wharfage Fees (includes hoist)	10,542	44,825	10,000	157,026	10,000
51-340-4407	Vessel tow fees	2,369	6,855	3,000	-	3,000
51-340-4408	Used oil collection fee	1,703	1,906	1,200	1,113	1,200
51-340-4409	Waiting List Fees	22,550	16,300	17,000	1,250	17,000
51-340-4410	Pump Out Fees	1,651	2,460	1,000	335	1,000
51-340-4411	Launch Fees	122,426	112,223	115,000	12,920	115,000
51-340-4412	Showers	2,684	2,354	2,750	2,333	2,750
51-340-4413	Grid	1,000	1,458	1,000	1,738	1,000
51-340-4414	Vessel Maintenance	347	6,899	500	5,529	500
51-340-4415	Dry Storage Fees	2,900	6,887	3,000	4,687	3,000
51-340-4416	Parking - Annual	56,339	41,500	50,000	250	50,000
51-340-4418	User fees	24	-	-	-	-
51-340-4426	Parking - Daily	83,310	123,895	100,000	25,779	100,000
51-340-4440	Equipment Rental	-	-	-	-	-
51-340-4445	Misc. Services	77	-	1,000	826	1,000
<b>TOTAL CHARGES FOR SERVICES</b>		<b>1,220,491</b>	<b>1,475,516</b>	<b>1,315,450</b>	<b>1,316,976</b>	<b>1,315,450</b>
<b>LEASES</b>						
51-345-4512	Lease Income	65,563	87,788	66,000	100,444	100,000
51-345-4515	Garbage Revenue	2,400	-	2,400	-	-
<b>TOTAL LEASES</b>		<b>65,563</b>	<b>87,788</b>	<b>68,400</b>	<b>100,444</b>	<b>100,000</b>
<b>MISCELLANEOUS</b>						
51-360-4417	Fuel Float Income	30,987	37,443	20,000	38,977	35,000
51-360-4430	Camping	11,279	11,757	11,000	2,034	11,000
51-360-4900	Late Fees on A/R	-	-	4,000	-	-
51-360-4901	Interest on Investments	12,152	-	5,000	-	-
51-360-4910	Misc. Revenue	6,901	17,939	-	115,818	-
<b>TOTAL MISCELLANEOUS</b>		<b>61,320</b>	<b>67,140</b>	<b>40,000</b>	<b>156,829</b>	<b>46,000</b>
<b>TRANSFERS IN</b>						
	From CVP for Harbor Bonds	-	-	(76,413)	-	(75,000)
<b>TOTAL FUND REVENUE</b>		<b>1,347,374</b>	<b>1,630,444</b>	<b>1,347,438</b>	<b>1,574,249</b>	<b>1,386,450</b>

HARBOR FUND		2016	2017	2018	2018	2019
51-800-XXXX		Actual	Actual	Approved	YTD NOV	Approved
HARBOR EXPENSES						
51-800-6000	Salaries & Wages	401,069	472,864	423,634	355,127	300,000
51-800-6030	FICA/Medicare	11,609	16,419	10,589	9,665	10,000
51-800-6040	Worker's Comp.	20,646	6,725	11,572	-	90,000
51-800-6050	ESC	8,529	6,726	8,510	2,900	7,500
51-800-6060	Health, Life, Dis.	72,383	69,500	71,780	50,011	60,000
51-800-6070	PERS Retirement	72,127	65,871	77,486	57,407	60,000
51-800-6205	Advertising	1,144	-	1,500	1,428	1,500
51-800-6215	Collection Expense	-	-	5,000	2,143	5,000
51-800-6220	Bank Service Charges	22,148	14,425	22,000	18,930	20,000
51-800-6280	Dues & Subscriptions	500	377	500	150	500
51-800-6410	Insurance - Liability	5,168	9,161	18,990	-	10,000
51-800-6420	Insurance - Auto	1,092	1,147	2,859	-	2,500
51-800-6430	Insurance - Equipment	-	206	318	-	500
51-800-6440	Insurance - Property	11,656	11,654	22,938	-	20,000
51-800-6490	Insurance Claims - Deductibles	-	100	5,000	-	5,000
51-800-6540	License & Permits	60	91	250	70	250
51-800-6585	Outside Contractors	2,573	14,420	25,000	52,536	25,000
51-800-6570	Physical Exams	394	878	500	238	500
51-800-6580	Postage	998	334	2,500	-	2,500
51-800-6635	Prof. Fees - Computer Support	3,594	4,535	5,000	3,399	5,000
51-800-6636	Prof. Fees - Website Support	1,205	884	2,500	-	2,500
51-800-6650	Prof. Fees - Legal	3,539	16,092	10,000	-	5,000
51-800-6700	Publications & Subscriptions	150	-	350	30	350
51-800-6730	Equipment Rental	1,353	-	2,000	87	100
51-800-6740	Small tools	1,363	2,066	3,000	1,538	1,500
51-800-6770	Travel, Training & Dev.	4,302	6,118	5,000	1,965	2,000
51-800-6780	Waste Disposal - EVOS	2,381	2,930	3,000	21,275	3,000
51-800-7100	Repairs - Buildings	1,586	9,728	2,500	2,453	2,500
51-800-7350	Repairs - Equipment	5,381	5,070	12,000	35,014	12,000
51-800-7400	Repairs - Vehicles	1,117	7,317	2,000	13,328	7,500
51-800-7500	Parking Lot Maintenance	1,565	2,685	2,000	1,818	2,000
51-800-7610	Repairs - Utilities	852	1,789	6,000	501	1,000
51-800-7750	Gas & Oil - Vehicles	2,701	10,923	6,000	5,736	6,000
51-800-7820	Repairs - Docks	4,182	63,209	8,000	3,989	8,000
51-800-8150	Supplies - Consumable	7,176	21,453	10,000	25,902	10,000
51-800-8200	Supplies - Parking	2,119	3,300	4,000	91	3,000
51-800-8400	Supplies - Fire Suppression	-	472	2,500	-	1,000
51-800-8550	Supplies - Office	1,842	5,407	7,500	2,729	7,500
51-800-8950	Supplies - Uniforms	1,976	553	-	179	-
51-800-8970	Supplies - Safety	1,906	3,968	4,000	5,920	4,000
51-800-9000	Utilities - Internet Service	3,150	5,676	7,000	556	7,000
51-800-9010	Utilities - Electricity	59,984	59,592	60,000	63,258	60,000
51-800-9040	Utilities - Heating Fuel	4,070	4,582	4,500	2,891	4,500
51-800-9050	Utilities - Solid Waste	100,835	101,667	100,000	80,135	100,000
51-800-9070	Utilities - Telephone	2,846	1,572	6,000	2,345	6,000
51-800-9095	Utilities - Water & Wastewater	1,142	17,897	25,000	27,024	25,000
51-800-9510	Snow Removal Expense	35,000	35,000	35,000	-	35,000
51-800-9900	Transfer out to General Fund	131,028	136,818	183,044	-	150,000
51-800-9510	Capital Outlay Building & Facilities	110,000	-	-	-	-
51-800-9515	Capital Outlay Parking Meters	-	-	-	-	-
51-800-9520	Capital Outlay - Equipment	40,882	7,482	17,000	-	17,000
51-800-9530	Capital Outlay - Office Equipment	-	-	2,000	-	2,000
51-800-9550	Capital Exp - Head of Bay Project	100,000	150,000	-	-	-
51-900-9575	2017A Bond Principal Payment	-	-	60,000	-	60,000
51-800-8265	Bond Debt Expense	-	48,057	92,825	92,825	90,000
	Total Harbor Expenses	1,271,120	1,427,416	1,380,413	945,371	1,261,200
HARBOR REVENUE LESS EXPENSES		76,254	203,027	(32,975)	628,878	125,250

2019 Budget						
DeLong Dock						
DELONG DOCK						
51-801-nnnn		2015	2016	2017	2017	2018
		Actual	Actual	Approved	Actual	Approved
CHARGES FOR SERVICES						
51-341-4402	Moorage - Transient					12,000
51-341-4404	Utility Fees					30,000
51-341-4406	Wharfage Fees (includes hoist)					450,000
51-341-4408	Used oil collection fee					500
51-341-4416	Parking - Annual					650
TOTAL CHARGES FOR SERVICES		-	-	-	-	493,150
HARBOR EXPENSES						
51-801-6000	Salaries & Wages					80,000
51-801-6030	FICA/Medicare					2,500
51-801-6040	Worker's Comp.					3,000
51-801-6050	ESC					1,000
51-801-6060	Health, Life, Dis.					20,000
51-801-6070	PERS Retirement					12,000
51-801-6410	Insurance - Liability					2,000
51-801-6440	Insurance - Property					1,000
51-801-6565	Outside Contractors					30,000
51-801-6730	Equipment Rental					2,500
51-801-6740	Small tools					3,000
51-801-6780	Waste Disposal - EVOS					3,000
51-801-7750	Gas & Oil - Vehicles					500
51-801-8150	Supplies - Consumable					5,000
51-801-8400	Supplies - Fire Suppression					1,500
51-801-8950	Supplies - Uniforms					400
51-801-8970	Supplies - Safety					500
51-801-9010	Utilities - Electricity					3,000
51-801-9050	Utilities - Solid Waste					1,500
51-801-9095	Utilities - Water & Wastewater					30,000
51-801-9213	Harbor Emergency Repair					10,000
Total Expenses		-	-	-	-	212,400
DeLONG DOCK REVENUE LESS EXPENSES						280,750

**2019 Budget  
GRANTS**

	2016 Actual	2017 Proposed	2017 to date	2018 Proposed
<b>FUND 22- Railroad Station Improvements</b>				
<b>REVENUES</b>				
22-330-4000 Grant Revenue	280,817	281,571	281,571	254,612
TOTAL REVENUE	280,817	281,571	281,571	254,612
<b>EXPENDITURES</b>				
22-900-9200 Expenditures -10-DC-032	19,247	281,571	8,942	254,612
TOTAL EXPENSES	19,247	281,571	8,942	254,612
RAILROAD STATION IMPROVEMENT REVENUE LESS EXPENSE	281,571	(0)	252,628	0
ENDING FUND BALANCE	281,571	(0)	252,628	0

	2017 Actual	2018 Approved	2018 YTD NOV	2019 Proposed
<b>FUND 30 - Shotgun Cove Road Federal</b>				
<b>REVENUES</b>				
30-850-8543 Western Federal FLAP Grant Revenue	3,500,000	2,928,108		2,000,000
TOTAL REVENUE	3,500,000	2,928,108	0	2,000,000
<b>EXPENDITURES</b>				
Allowable Grant Expenditures	3,500,000	2,928,108		2,000,000
TOTAL EXPENSES	3,500,000	2,928,108	0	2,000,000
SHOTGUN COVE REVENUE LESS EXPENSE	0	0	0	0
ENDING FUND BALANCE	0	0	0	0

<b>FUND 30 - Shotgun Cove Road 13-DC-508 Phase IV</b>				
<b>REVENUES</b>				
30-320-4084 Grant Revenue DCCED				18,000
TOTAL REVENUE				
<b>EXPENDITURES</b>				
Allowable Grant Expenditures				18,000
TOTAL EXPENSES				
SHOTGUN COVE REVENUE LESS EXPENSE				

<b>FUND 30 - Shotgun Cove Road 15-DC-180</b>				
<b>REVENUES</b>				
30-320-4070 Grant Revenue DCCED	1,940,600	1,946,000		210,000
TOTAL REVENUE	1,940,600	1,946,000	0	210,000
<b>EXPENDITURES</b>				
Allowable Grant Expenditures	1,940,600	1,946,000		0
TOTAL EXPENSES	1,940,600	1,946,000	0	210,000
SHOTGUN COVE REVENUE LESS EXPENSE	0	0	0	0
ENDING FUND BALANCE	0	0	0	0

**CITY OF WHITTIER, ALASKA  
RESOLUTION #34-2013**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ESPELIN & ASSOCIATES, LLC FOR ACCOUNTING AND FINANCIAL SERVICES FOR THE 2019 FISCAL AND CALENDAR YEAR, AND FOR RELATED PURPOSES.**

**WHEREAS**, the City of Whittier (City) is a municipal government; and

**WHEREAS**, the City desires to maintain a high level of proficiency in its accounting and financial functions; and

**WHEREAS**, Espelin & Associates, LLC has expressed a desire to continue working for the City and has proposed to provide for the attached scope of work for a sum not to exceed \$185,000.00; and

**WHEREAS**, the Whittier Municipal Code provides that professional consultants may be hired on a sole source, non-competitive basis; and

**WHEREAS**, the City desires to continue using Espelin & Associates, LLC for the City's accounting and financial functions;

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Whittier, Alaska, authorizes the City Manager to enter into a Professional Services Agreement with Espelin & Associates, LLC for the period 12/11/18 to 12/31/19, for the provision of financial and accounting services.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 15th day of January 2019.

**Introduced by:            Jim Hunt**  
**Introduction date:        December 28, 2018**

**ATTEST:**

\_\_\_\_\_  
Naelene Matsumiya  
City Clerk

\_\_\_\_\_  
Daniel Blair  
Mayor

Ayes:  
Nays:  
Absent:  
Abstain:



**CITY OF WHITTIER, ALASKA  
RESOLUTION #01-2019  
CHECK SIGNERS**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, A MUNICIPAL CORPORATION, AUTHORIZING ADMINISTRATION AND CITY COUNCIL CHECK SIGNERS.**

**WHEREAS**, there have been some recent changes in personnel and elected officials in the City government; and

**WHEREAS**, in order to use the funds deposited, the City must have signers for the account who are responsible for the funds;

**NOW THEREFORE**, the Whittier City Council resolves that:

**Section 1:** City Manager, Jim Hunt; Assistant City Manager, Annie Reeves; City Clerk, Naelene Matsumiya; Public Works Director, Scott Korbe and Harbormaster, Kyle Sinclair are authorized to sign checks and other documents required by City fiscal ordinances to be signed by two City representatives.

**Section 2:** The Mayor, Daniel Blair; Vice Mayor, Peter Denmark; Council Members, David Pinquoch, Montgomery Irvin, Victor Shen, Dave Dickason and Debra Hicks are authorized to sign checks and other documents identified in Section 1.

**Section 3:** One signature of a person named in Section 1 and one signature of a person named in Section 2 are hereby required to endorse checks, drafts and other orders for and on behalf of the City of Whittier; provided, if a check, draft, warrant or other document is presented unendorsed for deposit to the credit of the City, the depository institution may supply the required endorsement.

**Section 4:** The City Manager or the City Clerk is authorized to order the telephone transfer of funds on behalf of the City of Whittier directly to another institution where the City has established an account, provided that prior to any transfer, sufficient documentation establishing the receiving account has been provided to the transferring institution by the institution designated to receive the funds, and that said documentation is signed as required in Section 3.

**Section 5:** The City Manager or the City Clerk may delete names of signers from City accounts when the person no longer holds the office designated in this Resolution.

**Section 6:** The City Manager, or the City Clerk are authorized to obtain account information by phone or letter.

**Section 7:** This Resolution shall become effective upon adoption.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 15<sup>th</sup> day of January 2019.

**Introduced by:** Jim Hunt  
**Introduction date:** 15 January 2019

**ATTEST:**

\_\_\_\_\_  
Naelene Matsumiya  
City Clerk

\_\_\_\_\_  
Daniel Blair  
Mayor

Ayes:  
Nays:  
Absent:  
Abstain:

**CITY OF WHITTIER, ALASKA  
RESOLUTION #02-2019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,  
PROVIDING FOR A REFERENDUM TO TAKE PLACE ON THE CREATION OF A PRINCE  
WILLIAM SOUND BOROUGH THAT WOULD HAVE INCLUDED THE CITY OF WHITTIER**

**WHEREAS**, on September 18, 2018, the Whittier City Council adopted Resolution #24-2018 authorizing a payment of \$10,000 to Information Insights Inc.; and

**WHEREAS**, the payment was a contribution to a Prince William Sound Borough feasibility study in which the Girdwood Governance Association and the City of Cordova also participated; and

**WHEREAS**, on December 13, 2018, the Girdwood Governance Association and Information Insights Inc. held a public meeting in Whittier to report the findings of the feasibility study; and

**WHEREAS**, The City Council of Whittier, Alaska, would like to hold a Special Election for the purpose of gathering consensus from the registered voters of the City on whether to approve or disapprove continuing with the creation of a Prince William Sound Borough; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Whittier, Alaska, will hold a Special Election to gather consensus from the registered voters of the city proper on whether to approve or disapprove continuing with the creation of a Prince William Sound Borough that would have included the City of Whittier.

**INTRODUCED** by Jim Hunt, City Manager

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 15<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
Daniel Blair  
Mayor

**ATTEST:**

\_\_\_\_\_  
Naelene Matsumiya  
City Clerk

Ayes:  
Nays:  
Absent:  
Abstain:

**CITY OF WHITTIER, ALASKA  
RESOLUTION #03-2019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,  
AUTHORIZING THE CITY MANAGER TO CEASE FURTHER PARTICIPATION OF THE  
CREATION OF A PRINCE WILLIAM SOUND (PWS) BOROUGH THAT WOULD HAVE  
INCLUDED THE CITY OF WHITTIER**

**WHEREAS**, on September 18, 2018, the Whittier City Council adopted Resolution #24-2018 authorizing a payment of \$10,000 to Information Insights Inc.; and

**WHEREAS**, the payment was a contribution to a Prince William Sound Borough feasibility study in which The Girdwood Governance Association and The City of Cordova also participated; and

**WHEREAS**, on December 13, 2018, the Girdwood Governance Association and Information Insights Inc. held a public meeting in Whittier to report the findings of the feasibility study; and

**WHEREAS**, The City Council of Whittier, Alaska, along with citizens of the city proper, reviewed the study results; and

**WHEREAS**, after careful review and consideration, the City Council determined that further participation with the Girdwood Governance Association towards the creation of PWS Borough was not in the City's best interest; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Whittier, Alaska, authorize the City Manager to cease further participation on the creation of a Prince William Sound Borough.

**INTRODUCED** by Jim Hunt, City Manager

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 15<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
Daniel Blair  
Mayor

ATTEST:

\_\_\_\_\_  
Naelene Matsumiya  
City Clerk

Ayes:  
Nays:  
Absent:  
Abstain: